



Kentish Town C of E Primary School  
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### CRITERIA FOR ADMISSION 2027/2028

Kentish Town C of E Primary School aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. We encourage an understanding of meaning and significance of faith and promote Christian values through the experience we offer to all our children.

Governors hope that parents who have chosen our school for their child have done so knowing that it is a Church of England School with a distinctive Christian ethos. Governors therefore expect parents to give their full support to the ethos of our school, which is set out in our vision: *Our school parable, the Good Samaritan, reminds us that we should serve those in need whoever they are. Such service is not offered in order to gain advantage for ourselves. "Going the extra mile" involves commitment and putting ourselves out for someone else's benefit.* Further information on our school vision and mission can be found on our school website.

Our school admits 30 children into the reception class (to include at least 2 children in the Resource Base for Autism and at least 1 child in the Resource Base for Physical Disabilities). When full in all years, there will be at least 15 places in the Resource Base for children with Autism and at least 6 places for children with Physical Disabilities in the school.

The school is regularly oversubscribed. Should there be more applications than places available, the following criteria will be used in order of priority.

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Children who have a sibling in the school at the time of entry, where the sibling has an EHCP.
3. Children who have a sibling in the school at the time of entry and who live within half a mile of our school (measured by Camden Council).
4. Children whose parent(s) is a permanently contracted employee of Kentish Town C of E Primary School where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made.

Remaining places will be divided 50% for Foundation places and 50% for Open places. In the event of there being an uneven number of places i.e. 3, 5 the 3<sup>rd</sup> and 5<sup>th</sup> place will be a Foundation places.

#### Foundation places\*

5. Children whose parent(s) live within two miles of our school (measured by Camden Council) and who worship at St Benet's Church, having attended a Sunday service at least twice in each calendar month for a minimum of two years prior to application.\*\*
6. Children whose parent(s) live within two miles of our school (measured by Camden Council) and who worship at a Christian church which is a Church of England church, a listed member of Churches Together in England, or a listed member of Evangelical Alliance UK, having attended a Sunday service at least twice in each calendar month for a minimum of two years prior to application.\*\*

#### Open places

7. All other children, with priority given to those living closest to the school (measured by Camden Council).

\* Any applicants applying under Foundation criteria who are unsuccessful in their application for a Foundation place would be automatically considered for an Open place.

\*\*Evidence of attendance will be required. If you are applying under criterion 5, you must sign the register at St Benet's Church. If you are applying under either criterion 5 or 6 the Supplementary Form must be completed. In the event that you have been at your present church for fewer than two years, one Supplementary Form completed by the priest/minister of the church which you previously attended will be required, alongside a second Supplementary Form completed by the priest/minister of your current church.

#### Notes:

**Looked after children:** By a 'looked-after child' we mean one in the care of a local authority or being provided with accommodation by a local authority in the exercise of its social services function. An adoption order is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A 'child arrangements order' is one setting the arrangements to be made as to the person with whom the child is to live (Children Act 1989 (Section 12) – see footnote 18 (p10) in the School Admissions Code.) A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A). Applications under this criterion should be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order)."

**Entry from Nursery to Reception:** There is no automatic right of entry for children in the Nursery. Children have to re-apply via the Common Application Form (CAF) through the local authority where they reside for entry into the Reception class.

**Children with an Education, Health and Care Plan (EHCP):** Children with an Education, Health and Care (EHCP) that names the school will be allocated a place through a separate procedure, in accordance with the Special Educational Needs Code of Practice. Note that every allocation of a place to a child by an EHCP that names this school will reduce the overall number of places available.

**Sibling:** Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the /carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as the sibling.

**Reception applications:** Children come to school in the September of the school year in which they have their fifth birthday. Our Published Admissions Number (PAN) for reception class is 30. Like all Voluntary Aided schools the admission process for the Reception class is co-ordinated by local authorities, using the Admissions Criteria set by the Governors. Parents/carers should apply to via the Common Application Form (CAF) through the local authority where they reside **and also** complete our Supplementary Information Form(s) if they are applying for a Foundation place under criterion 5 or 6 (see \*\* above), so that the school may consider the application fully, by the set date. The local authority will notify the school of those who have made an application for the school and the school then ranks all the children based on the Admissions Criteria. The school gives the local authority a list of children in rank order and the local authority notifies the families of successful children by email.

**Late Reception applications:** Late applications should be made to the local authority who will notify the school, who, if there are any unallocated places, will then rank the child/children based on the Admissions Criteria and inform the local authority of the position the child is in the rank order.

**In year admissions - casual admissions for Reception and years 1 -6:** Applications for 'In Year' admissions are made directly to the school. If a place is available and there are no other children waiting for that place, then the school will communicate the Governors' offer of a place to the family. If more applications have been received or are being held than there are places available, then the applications will be ranked by the school in accordance with the Admissions Criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity to add your application to the waiting list in anticipation of a place becoming available in the school.

**Multiple births: Key Stage 1:** If only one place is available at the school and the next child who qualifies for a place is one of multiple birth siblings, we will consider going over our published admission number to support the family. These children will be deemed as 'excepted' pupils under the KS1 class size legislation.

**Multiple births: Key Stage 2:** If only one place is available at the school and the next child who qualifies for a place is one of multiple birth siblings, we will consider going over our published admission number to support the family.

**Change of address or withdrawal of application:** Please inform the school office if you change address or no longer wish your child to be considered for a place.

**Ranking within criteria:** Children in each criterion are ranked according to proximity to the school. Camden measures distance to the school on a computerised mapping system of the area, measured in a straight line ('as the crow flies') between the property address to the centre of the school. Where parents have shared responsibility for a child following the breakdown of their relationship the child's home address will be considered to be where he/she is resident for the majority of nights in a normal school week.

In the minority of cases when applicants distance measurements are exactly the same, in blocks of flats for instance, the computer system will randomly order the priority of applicants.

**Admission of children below compulsory school age and deferred entry to school:** Full time places are offered from September after the child's fourth birthday.

A place may be deferred until later in the school year but not beyond the point at which the child reaches compulsory school age (the term after their fifth birthday). If the child's fifth birthday falls between 1<sup>st</sup> September 2027 and 31<sup>st</sup> March 2028 parents may request that their child is not admitted until later in the school year 2027/2028, but no later than the term after the child's fifth birthday, when the child reaches compulsory school age. For children born between 1<sup>st</sup> April and 31<sup>st</sup> August, this is not beyond the beginning of the final term of the school year for which it was made. The school will hold any deferred place for the child.

Parents can request that a child attends part-time until they reach compulsory school age.

**Admissions out of the normal age group:** Parents who wish to seek admission out of the normal age group should discuss this with the school at an early stage. Decisions will be made in the best interests of the child. Parental views, academic achievement, social and emotional development, age within their year group and, where relevant, medical views will be taken into consideration. Requests must be made in writing and the Headteacher will decide. Reasons for the decision will be clearly set out in writing.

Parents may decide not to apply for a Reception place in the school but to apply for a Year 1 place in September 2028. Parents should be aware that the Year 1 group may have no vacancies as it could be full with children transferring from 2027-28 Reception Year group. Alternatively, parents can apply in the normal round (no later than 15<sup>th</sup> January 2028) for a Reception Year place in September 2028, but would need to provide strong supportive reasons for seeking a place outside the normal year group.

For further detailed information please refer to <https://www.gov.uk/government/publications/summer-born-children-school-admission/making-a-request-for-admission-out-of-the-normal-age-group>

**Waiting list:** The school will maintain a waiting list in order of the published oversubscription criteria from which any vacancies will be filled. Every time a child is added to the list, the list will be ranked again in line with the published oversubscription criteria.

**Right to appeal:** You have the right to appeal if you child is not offered a place at the school. Appeals must be made in writing to the school office and be received no later than 20 school days from the date that you were notified that your application was unsuccessful.