



KENTISH TOWN C of E PRIMARY SCHOOL

**Excellent Teaching, Excellent Effort, Excellent Progress:
Every Child, Every Lesson, Every Day**

Love – Equality – Compassion

PUBLIC MINUTES FULL MEETING OF THE BOARD 29th NOVEMBER 2023 at 5.30PM

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Guy Willis	✓
LDBS (2)	Head Teacher (1)	Colin Reader, Chair	✓
	Teaching Staff (1)	Shirley Skrentny, Vice Chair	✓
PCC (2)	Beata Goodwin		✓
	Rachel Wrangham		✓
Deanery Synod (2)	Gaby Chan Stroud		X
	Nigel Palmer		X
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	✓
	Teaching Staff (1)	Karen Trussler	X
Parent Elected Governor		Ellie Besley-Gould	✓
		Graeme Caul	✓
Local Authority (LA) (1)		Hilary Horton	✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	X
Support staff member		Sarah Haag	X
		Emma Benham	X
		Miriam Nadarajah	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓
		Ryan Kirkpatrick	✓

	PART 1 – PUBLIC ITEMS	Actions/ Date
1	Opening Prayer, Welcome, introductions and Apologies for Absence	
	Father Guy opened in prayer. Apologies had been received from Gaby, Father Nigel and Karen Trussler. The Chair welcomed Gaby in her absence as the new Safeguarding Governor who will shadow Rachel until the end of this academic year.	
2	EYFS Settling in	
	<p>Welcome to Tracy and Emily.</p> <p>Tracy advised the Board that settling was a bit bumpy at the start of the year due to the numbers of children not potty trained or not having attended a previous setting. There were lots of SEN needs that have not come to light due to this. Tracy advised that the increased staffing levels have helped with the settling of the children due to an extra member of staff being allocated to Nursery. Tracy also advised that language development is a key area for focus going forward. Other factors included child regulation and the child coping with separation from the parents.</p> <p>One thing that Tracy and Emily suggested was that they were involved more with the start dates and the personalisation of the transition into each class. It would help when the home visits are completed if Tracy and Emily decide when the children start in their respective classes. Tracy advised that positive relationships have been forged with all of the parents in both classes – the parents trust them with their children and their education.</p> <p>GQ: Are we allowed to say that the children needed to be potty trained before their start date? Miriam advised that legally we were not allowed to insist upon this because if the children have any additional needs that are stopping them from being able to use the toilet then we would be discriminating against them by doing so.</p> <p>GQ: What about the EMG Grant? Miriam advised that this was the CLIF Funding.</p> <p>GQ: Are the parents of the children who need help receptive? Tracy advised that they are usually receptive and on board with what is being offered. There have been lots of speech and language referrals and all of those parents were happy to receive the help.</p> <p>Tracy also advised the Board that there is an Intervention on Oracy to boost vocabulary and strategy that we have signed up for.</p> <p>The Board thanked Tracy and Emily for their time.</p>	
3	SEND Vision	
	<p>Miriam outlined the key points for our SEND Vision based on where we were 13 years ago when we first opened our provision, next year and the year after. She set out the following challenges:</p> <ul style="list-style-type: none"> • Who plans for our model • Who supports • Can our model adapt • Will we be able to timetable lessons to suit all of the children. 	

	<p>Contact had been made with Swiss Cottage and they have offered us some help with regard to individualising the curriculum for our children.</p> <p>Miriam also advised that we had been commissioned to run the SEND Hub again and there were more schools that had signed up than before.</p> <p>GQ: Could we use the SEND Hub and the offer from Swiss Cottage to put something together for our children. Miriam reported to the Board that we would receive £5,000 of funding if we achieve the NAS accreditation. Miriam also asked if any of the Governors were interested in joining the QAR Steering Group to please let her know.</p> <p>GQ: Do we know what the percentage of class times would be? Miriam advised that this would depend on each child and their ability.</p> <p>GQ: Might there be a time that the child would not spend any time in the classroom? Miriam advised that this was always a possibility which is why we needed to adapt the space to facilitate this.</p> <p>GQ: Although the majority of children would spend time out of class to start with and then move into the classroom does it ever happen the other way around? Miriam advised that this could happen but their autism was unlikely to be the reason.</p> <p>GQ: Do we have enough support for the parents/children? We do not have enough support – we have managed to secure an Art Therapist – but we would love music therapy. Financially at the moment it is out of the question.</p> <p>GC: Beata advised that she had attended the SEN Governors Network meeting and found the topic "SENDIASS" very interesting.</p> <p>GQ: Do we ever apply for the EMG funding for children who do not have an EHCP? Yes, we do.</p> <p>GQ: Who is this provision for? Is it just the children in the ARB? Miriam advised that it was not as most of the children in the PD base also have autism.</p> <p>Miriam was thanked for her presentation.</p>	
4	Minutes and matters arising from the last meeting.	
	There were no matters arising except the Governors Report document. James agreed to update after the meeting and the minutes were agreed.	Action: Minutes agreed.
5	Heads Report	
	<p>GQ: Challenge Partners Report – where we happy with it? The Headteacher advised that he found the process of this review unsatisfactory. He advised that, because of the approach of the Challenge Partners representatives, it felt like an Ofsted inspection, rather than an experience sharing collaborative discussion, and also that they had made their judgement before observing lessons.</p> <p>Subsequently after the report had been received and the Headteacher had given feedback on the review, the lead reviewer had offered to come into school in a consultancy basis for one day to help us tighten up on the roles of our middle leaders.</p>	Action: Pupil Premium and Sports Premium agreed.

	<p>The Head advised that Stephen Fisher (from the LDBS) recommended that two Governors should meet up with Christchurch school as they had a really good Ofsted recently as did Eleanor Palmer.</p> <p>Pupil Premium Strategy – this had been looked at in detail in Resources and so was agreed.</p> <p>PE and Sports Premium Plan – this was also agreed by Governors.</p>	
6	Safeguarding Governor Report	
	<p>The Board felt that this was a good report and was becoming more beneficial the further we move on through the academic year as it starts to build a picture. The Safeguarding Governor asked if there were any questions. There were none so the Headteacher gave a short presentation on Prevent – what it was and what our statutory duties were in relation to this.</p> <p>GQ: Have the school ever made a referral regarding this subject? The Headteacher advised that the school had not.</p>	
7	Admission Criteria	
	Comments had been received on this before the meeting and everyone was happy with the attached criteria.	Action: Criteria was agreed.
8	Finance Plan	
	The Chair advised that everything was on plan at the moment.	
9	Committee Meeting minutes	
	At this point there were no minutes for the meeting as they had yet to go to the committees for approval.	
10	Ratification of the Pay Committee recommendations	
	Colin advised Governors that the Board needed to approve the rigorous process of pay progression of teachers. They were advised that all appraisals had been completed and recommendations had been made based on this. All Governors approved the pay progression of the teachers to whom it was relevant.	Action: Governors approved the Pay Progression of the relevant teachers.
11	A.O.B.	
	None.	
12	Date and time of the next meeting	
	13 th March 2024 at 5.30pm.	
	Meeting ended at 7.30pm	

Signed.....

Date.....13.3.24

Colin Reader,
Chair of Governors
Kentish Town C of E Primary School
Governing Board

