



KENTISH TOWN C of E PRIMARY SCHOOL

**Excellent Teaching, Excellent Effort, Excellent Progress:
Every Child, Every Lesson, Every Day**

Love – Equality – Compassion

PUBLIC MINUTES FULL MEETING OF THE BOARD 16TH OCTOBER 2024 at 5.30PM

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Guy Willis	X
LDBS (2)		Colin Reader, Chair	✓
		Shirley Skrentny, Vice Chair	✓
PCC (2)		Beata Goodwin	✓
		Cheryl Rhyner	✓
Deanery Synod (2)		Vacancy	X
		Nigel Palmer	✓
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	✓
	Teaching Staff (1)	Karen Trussler	✓
Parent Elected Governor		Ellie Besley-Gould	✓
		Maimouna Mohamad	✓
Local Authority (LA) (1)		Hilary Horton	✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	X
Associate member		Ryan Kirkpatrick	✓
		Miriam Nadarajah	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓

	PART 1 – PUBLIC ITEMS	Actions/ Date
1	Opening Prayer, Welcome, introductions and Apologies for Absence	
	Father Nigel opened in prayer. The Chair welcomed everyone to the meeting particularly our new Parent Governor, Maimouna. Apologies had been received from Father Guy.	
2	Declarations of Interest	
	All Governors were asked to complete the Register of Interests form and hand them back to the Clerk before the end of the meeting.	
3	Election of Chair and Vice Chair	
	With no nominations being received, none arising from the floor and both Colin and Shirley willing to stand for another year Governors were asked if they were happy to proceed to elect them again by a show of hands to which everyone agreed. Colin and Shirley were duly elected for another year.	Colin and Shirley were re-elected.
4	Minutes of the last meeting and matters arising	
	Minutes of the last meeting were agreed as a true record.	Agreed.
5	Membership of the Committees	
	Everyone was happy with the committees on which they were on.	
6	Code of Conduct and Terms of Reference	
	Everyone was happy with the Code of Conduct and Terms of Reference.	Agreed.
7	Governor Summary Presentation	
	The presentation was very clear and there were no questions.	
8	National Autistic Society accreditation	
	<p>The meeting was advised that no other school holds this accreditation. We engaged with the Educational Psychology Department for this piece of work and it involved providing a SEF, being part of a steering group and Quag (. All teachers were observed teaching and it was much more in depth than we thought it would be.</p> <p>GQ: Would we do this again? James advised that yes Miriam probably would be willing to go for Beacon status at the review. This accreditation would sit for three years and would then be reviewed.</p> <p>GQ: Having done this already are there things that we were already doing and practices that we were not? James advised that perhaps questions could be put to Miriam at the next meeting regarding this.</p> <p>Governors were advised that steps had been taken in classes to make the environments less busy on the back of the report.</p> <p>James wished to officially thank Miriam for all her working leading on this.</p>	

9	Heads Report	
	<p>GQ: Had Sharon been appointed in a substantial post following the loss of Lorraine? James advised that she had and that she was very competent. Sharon had also taken over as the Magic Breakfast contact and had a visit planned for next week. She has also found a pot of money that she can apply for regarding summer club next year that will help the attendance of a child with complex needs. Increasing the cost of clubs for those who can afford it was also discussed.</p> <p>GQ: Is staff absence as much of a thing as last year? James advised that whilst there were exceptional reasons for the level of absence last year we have had our fair share of colds, coughs and bugs both within the staff and the children this year so far.</p> <p>GQ: STEAM Room relaunch – what is this? James advised that a grandparent had requested if there was any element within the school which might need some funds and it was decided that this donation could be allocated to the STEAM Room and to get it being used for the reason it was created. Joe has an Action Plan for this and this will be shared with the donor.</p> <p>GQ: Do parents know that we would appreciate more donations financially? There was discussion around how we could raise awareness of this and ultimately raise more money. A donate button on the website was discussed and it was also agreed that the wording of the Voluntary Contribution letter would also be looked at.</p> <p>Everyone was happy with the School Improvement Plan.</p> <p>All other documents were in draft stages but should be available at the next meeting.</p> <p>Many congratulations to the school and governors for the Ofsted Report. It was absolutely full of praise and richly deserved by everyone involved. James advised that the reason why we maintained our Outstanding Ofsted was due to the fact that we do not become complacent – there is always something that we can be focussing on.</p> <p>We have Challenge Partners next month where we will have two assessors visiting and their focus this time will be on Art, Geography, Music and Computing.</p>	<p>Action: Look into a donate button on the website and also the wording of the voluntary contribution letter.</p>
10	Safeguarding Governor Report	
	<p>Grant thanked everyone for doing the training and will send Maimouna the link for the training.</p> <p>GQ: Is everyone skilled up for anything that would come up? Grant advised that everyone was trained and competent on regulations.</p> <p>GQ: What about TeamTeach training? Grant would organise some TeamTeach training for staff at the end of this year/beginning of next. TeamTeach was explained to Governors as a series of de-escalation techniques. Any holds made with children of this nature are recorded.</p>	
11	Admissions	
	<p>This was a general item at the beginning of each year due to the nature of the time that it takes to make any changes to this document.</p> <p>It was noted that currently there was an issue with the sibling distance</p>	<p>Action: CFC Committee would</p>

	<p>criteria that may lead to us losing more children in the long run which we cannot afford to do.</p> <p>GQ: Do other Camden schools have a sibling distance criteria? Sarah had advised the Board previously that other schools do not have a distance criteria for siblings at all. This needs to be talked about as Camden has the lowest birth rate in the country. The CFC Committee was asked to do this and to invite Sarah and Father Guy along.</p>	discuss this with both Sarah and Father Guy in attendance.
12	Finance	
	<p>The budget was not yet finished and would be brought to the November meeting. Things are difficult but we are surviving. There should be a date in the diary soon for a meeting with the SEN Department Head.</p> <p>Grant advised the meeting that he refused a request for the school to accept a pupil based on the fact that they were not offering enough funding to cover the needs of the child and provided them with costings. This resulted in an uplift in the funding to secure the place. We were currently funding and running this provision for Camden at a massive loss to ourselves as we have not had an uplift in funding for years.</p>	
13	Committee Meeting Minutes	
	GQ: Had Father Nigel met with the new Site Services Officer? Yes he had.	
14	Policy Approval	
	Child Protection Policy – this was approved.	
15	A.O.B.	
	Confidential item	
16	Date of the next meeting	
	27 th November 2024 @ 5.30pm.	
	Meeting ended at 7.00pm	

Signed.....

Date..27.11.24

Colin Reader,
Chair of Governors
Kentish Town C of E Primary School
Governing Board