



KENTISH TOWN C of E PRIMARY SCHOOL

**Excellent Teaching, Excellent Effort, Excellent Progress:
Every Child, Every Lesson, Every Day**

Love – Equality – Compassion

**PUBLIC MINUTES
FULL MEETING OF THE BOARD
5TH JULY 2022 at 4PM**

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Guy Willis	X
LDBS (2)	Colin Reader, Chair		✓
	Shirley Skrentny		✓
PCC (2)	Fan Yeung		X
	Rachel Wrangham		✓
Deanery Synod (2)	Gaby Chan Stroud		✓
	Nigel Palmer		X
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	✓
	Teaching Staff (1)	Karen Trussler	✓
Parent Elected Governor	Ellie Besley-Gould		✓
	Graeme Caul		✓
Local Authority (LA) (1)	Fiona Lovering		✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	✓
		Emma Benham	X
		Miriam Nadarajah	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓

PART 1 – PUBLIC ITEMS		Actions/ Date
1	Welcome and Apologies for Absence	

	Apologies had been received from Fan, Father Nigel and Father Guy.	
2	Opening Prayer	
	Shirley opened the meeting in prayer.	
3	Declaration of Interests	
	None.	
4	Minutes of the Previous meeting and matters arising	
	All Governors present agreed that these minutes were an accurate record of the meeting and there were no matters arising.	
5	Confidential Item	
6	Questions regarding the Committee Minutes	
	The Chair asked for any questions regarding the Committee Minutes. Governor Observation: It was noted that there were references in the committee minutes regarding Pupil and Parent Surveys. They could not see any reference to Staff Surveys. The headteacher advised that staff had indeed been surveyed recently in the IMHARS survey and there had also been two other surveys in the last 12 months. Governors were also advised that staff had taken part in a series of voluntary peer supervision sessions.	
7	Annual Reports from Committee Chairs	
	The Chairs of each committee gave their annual reports to the Board. Questions and comments arising where: <u>Resources</u> Has the effect of the rising cost of living filtered through to the school by parents? The headteacher advised that although families may be feeling the effect of the rising cost of living this had yet to filter through to the school. Can we help parents? The headteacher advised that we already help with the used, washed and cleaned uniform and we regularly flag up the Chalk Farm Food Bank. Looking forward will it be a consideration to cancel a trip or a child miss a trip because they cannot afford to pay? The Headteacher advised that there are funding streams out there that we can apply to and children will never miss a trip if the parents cannot afford to pay. He also advised that pupil premium money will also be used to fund trips for children whose parents cannot afford to pay. <u>Curriculum</u> The Headteacher thanked the Curriculum and Monitoring Committee for taking their involvement in the curriculum provision to the next level. It had made a real difference sharing the curriculum with them and the constructive comments given. A Staff Governor also commented that teachers had felt supported by their questions and scrutiny. The	

	<p>Headteacher also advised that subject leads had enjoyed sharing their subjects with Governors.</p> <p>A Governor reported that the Pupil Voice had been excellent.</p> <p><u>Children, Families and Communities</u></p> <p>The Headteacher thanked the CFC Committee for their feedback relating to the new website – this had been most helpful.</p> <p>The Headteacher also mentioned that the Friends of KTS had done a great job galvanising the parents and organising the Bounceathon and the Summer Fair.</p>	
8	Questions on the Heads Report	
	<p>A Governor asked whether the Advisory Post with the LDBS that James had been seconded to would have an impact on the workload of the rest of the Leadership Team. Who would soak up the work? The Headteacher advised that working patterns within the Leadership Team would be looked at and we would be sure to look at what is happening when within the school diary. The Headteacher had spoken to both the Deputy and Helen Ridding regarding the impact of the secondment and it was felt that the Deputy was quite capable of managing.</p> <p>Would the workload be reallocated? The Headteacher advised that the Leadership Team would be looking at the workload together.</p> <p>Governors asked for Grant and Miriam's comments. Grant advised that the workload would be planned out very carefully and Miriam advised Governors that James spending time at other schools would bring a great deal to our school.</p> <p>The Headteacher also advised that it does come with an income for the school which would be very useful.</p> <p>It was noted by a Governor at this point in the meeting that SEN handover between staff during the EYFS Sports Day was seamless. Miriam advised that this was great to hear and that obviously with the level of additional needs coming into the school this level of seamlessness will need to be monitored going forwards to ensure consistency.</p> <p>A Governor queried whether or not we had children on the waiting list for the three children that would be leaving from the same family. The Headteacher advised that we do.</p> <p>A Governor referred to the 4 families that received a Penalty Notice – will a Governor be called upon to attend any future meetings with parents regarding attendance. The Headteacher advised that a Governor could be present at future meetings and that we would be focussing heavily on this in the autumn term. Low attendees and persistent lateness would be challenged and improvement letters sent out. A Governor asked regarding complaints would Governor attendance at these meetings interfere with operational matters? The Headteacher advised in this regard it would only mean that the Governor who attended these meetings would not therefore be able to be part of a panel if there was a subsequent complaint.</p> <p>Congratulations were noted for the SATs results, progress in KS1 and Lorraine for the organisation of external clubs. The provision that Lorraine organises for our children with SEN is amazing.</p>	

	<p>A Governor also asked whether or not there could be comparison data included for SATs and attendance from last year? The Headteacher advised that this was possible but last year there were no SATs due to the pandemic and also attendance was not a normal attendance year.</p> <p>A Governor queried how our SATs results compared with other schools? The Headteacher advised that we were above national levels in all areas but writing. Reading was strong at 10% above national average. The Camden booklets would be sent out in the Summer and would be discussed at our October meeting.</p> <p>Thanks were recorded to Johnny Chapman and his Yr 6 team on the SATs results.</p>	
9	Finance Update	
	<p>There was nothing to report at the moment save as to say that we were currently recruiting for two teaching assistants in order to fulfil our obligations to our new SEN intake. We had received funding from Islington for a new nursery PD place and also £16,000 more funding in our Pupil Premium budget.</p>	
10	October Nominations for Chair and Vice Chair	
	<p>The Board were asked to have any nominations for the above posts sent to the Clerk before the meeting in October.</p>	
11	Schedule of Meeting Dates for the next school year	
	<p>Schedule of dates for the incoming academic year were agreed.</p>	
12	AOB	
	<p>The Chair advised that we would discuss the signing of the SLA again at our next meeting.</p> <p>Investment in technology to aide a Governor's participation in meetings from Chicago was discussed.</p> <p>As Fiona's term was coming to an end in October and she had indicated that she would not be running for another tenure she was presented with a card and leaving gift. Governors thanked her for her contribution to both the Board and the Curriculum Committee.</p> <p>Miriam invited Governors to attend the SEN Coffee Morning which would be held in school on Tuesday morning at 9am.</p> <p>A Governor asked whether we were still using all the gates during drop off and collection? The Headteacher replied that this was still the case as it eliminated a lot of traffic, parents and buggies etc, from blocking the main entrance.</p>	
	<p>The Chair thanked everyone for their time and the meeting ended at 5.45pm.</p>	

Signed..........

Date...12.10.22.....

**Colin Reader,
Chair of Governors**

**Kentish Town C of E Primary School
Governing Board**

