



Kentish Town C of E Primary School  
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### **CRITERIA FOR ADMISSION 2024/2025**

Kentish Town C E Primary School aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. We encourage an understanding of meaning and significance of faith and promote Christian values through the experience we offer to all our children.

Governors hope that parents who have chosen our school for their child have done so knowing that it is a Church of England School with a distinctive Christian ethos. Governors therefore expect parents to give their full support to the ethos of our school.

Governors hope that all children will attend the acts of collective worship and will take part in the religious education curriculum offered by our school. This does not in any way remove the right that parents have to request that their children be withdrawn from these activities.

Our school admits 30 children into the reception class (to include at least 2 children in the Resource Base for Autism and at least 1 child in the Resource Base for Physical Disabilities). When full in all years there will be at least 15 places in the Resource Base for children with Autism and at least 6 places for children with physical disabilities in the school. Please see attached the criteria for the Resource Base for Autism.

The school is regularly oversubscribed. Should there be more applications than places available, the following criteria will be used in order of priority.

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Children who have a sibling in the school at the time of entry, where the sibling has an EHCP.
3. Children who have a sibling in the school at the time of entry and who live within half a mile of our school (measured by Camden Council).
4. Children whose Parent(s) is a permanently contracted employee of Kentish Town CE Primary School where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made.

Remaining places will be divided 50% for Foundation places and 50% for Open places. In the event of there being an uneven number of places i.e. 3, 5 the 3<sup>rd</sup> and 5<sup>th</sup> place will be a foundation places.

#### Foundation places\*

5. Children whose parent(s) live within half a mile of our school (measured by Camden Council) and who worship at St Benet's Church, having attended a Sunday service at least twice in each calendar month for a minimum of two years prior to application.\*\*
6. Children whose parent(s) live within a quarter of a mile of our school (measured by Camden Council) and who worship at a Christian church that subscribes to the Nicene Creed, having attended a Sunday service at least twice in each calendar month for a minimum of two years prior to application.\*\*

#### Open places

7. Children living in nearest proximity to the school (measured by Camden Council)

\* Any applicants applying under Foundation criteria who are unsuccessful in their application for a Foundation place would be automatically considered for an Open place.

\*\*Evidence of attendance will be requested. Signing the register at St Benet's Church will provide evidence of attendance at St Benet's Church. In the event that you have been at your present address less than two years, our supplementary form completed by the priest/minister of the church which you previously attended will be considered.

Notes:

**Looked after children:** By a "looked-after child" we mean one in the care of a local authority or being provided with accommodation by a local authority in the exercise of its social services function. An adoption order is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A 'child arrangements order' is one setting the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14) A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A) Applications under this criterion should be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order)"

There is no automatic right of entry for children in the Nursery. Children have to re-apply to Camden for entry into the Reception class.

**Children an Education, Health and Care Plan (EHCP):** Children with an Education, Health and Care (EHCP) that names the school will be allocated a place through a separate procedure, in accordance with the Special Educational Needs Code of Practice.

**Sibling:** Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the /carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as the sibling.

**Reception applications:** Children come to school in the September of the school year in which they have their fifth birthday. Places are allocated in May for children who will be five between 1<sup>st</sup> September and 31<sup>st</sup> August. Like all VA Schools the Admission process for the Reception class is co-ordinated by the local authority (Camden), using the Admissions Criteria set by the Governors. Each year Camden publishes its Reception Year Application Pack. Parents/carers should apply to Camden **and also** complete our Supplementary Information Form if you are applying for a Foundation place under criteria 4 or 5, so that Governors may consider the application fully, by the set date. Camden will notify the school of those who have made an application for the School and our Admissions Committee then ranks all the children based on the Governor's admissions criteria. The school gives Camden a list of children in rank order and Camden notifies the successful children by post.

**Late Applications:** Late applications should be made to the local authority (Camden) who will notify the school, our Admissions Committee will then rank the child/children based on the Governor's admissions criteria and inform Camden of the position the child is in the rank order.

**In Year Admissions – Casual admissions for years 1 -6:** Applications for 'In Year' admissions are made directly to the school. If a place is available and there are no other children waiting for that place, then the school will communicate the Governors' offer of a place to the family. If more applications have been received or are being held than there are places available, then the applications will be ranked by the Governors in accordance with the Admissions Criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of your application being held on file in anticipation of a place becoming available in the school. The waiting list will be maintained for the duration of the academic year.

**Multiple births: Key Stage 1** – If only one place is available at the school and the next child who qualifies for a place is one of multiple birth siblings, we will consider going over our published admission number to support the family. These children will be deemed as 'excepted' pupils under the KS1 class size legislation.

**Multiple births: Key Stage 2** – If only one place is available at the school and the next child who qualifies for a place is one of multiple birth siblings, we will consider going over our published admission number to support the family.

Please inform the school office if you change address or no longer wish your child to be considered for a place.

Children in each criteria are ranked according to proximity to the school. Camden measures distance to the school on a computerised mapping system of the area, measured in a straight line ('as the crow flies') between the property address to the centre of the school. Where parents have shared responsibility for a child following the breakdown of their relationship the child's home address will be considered to be where he/she is resident for the majority of nights in a normal school week.

In the minority of cases when applicants distance measurements are exactly the same, in blocks of flats for instance, the computer system will randomly order the priority of applicants.

### **Admission of children below compulsory school age and deferred entry to school**

Full time places are offered from September after the child's fourth birthday.

A place may be deferred until later in the school year but not beyond the point at which the child reaches compulsory school age (the term after their fifth birthday). If the child's fifth birthday falls between 1<sup>st</sup> September 2024 and 31<sup>st</sup> March 2025 parents may request that their child is not admitted until later in the school year 2025/2026, but no later than the term after the child's fifth birthday, when s/he reaches compulsory school age. For children born between 1<sup>st</sup> April and 31<sup>st</sup> August 2020, this is not beyond the beginning of the final term of the school year for which it was made. The school will hold any deferred place for the child.

Parents can request that a child attends part-time until they reach compulsory school age.

### **Admissions out of the normal age group**

For children whose fifth birthday falls between 1<sup>st</sup> April 2025 and 31<sup>st</sup> August 2025, parents who do not wish them to start school in the school year 2024-25, but to be admitted in September 2025 for the school year 2025-26 should discuss this with the school at an early stage. Decisions will be made considering the circumstances of each case and the best interests of the child. Parental views, academic achievement, social and emotional development and where relevant medical views will be taken into consideration. The views of the Headteacher will also be considered. Reasons for the decision will be clearly set out in writing.

Parents may decide not to apply for a Reception place in the school but to apply for a Year 1 place in September 2025. Parents should be aware that the Year 1 group may have no vacancies as it could be full with children transferring from 2024-25 Reception Year group. Alternatively, parents can apply in the normal round (no later than 15<sup>th</sup> January 2025) for a Reception Year place in September 2025, but would need to provide strong supportive reasons for seeking a place outside the normal year group.

### **Waiting List**

The school will maintain a waiting list in order of the published oversubscription criteria from which any vacancies will be filled.