



**KENTISH TOWN CE PRIMARY SCHOOL (CAMDEN)
(St Benet & All Saints)**

**PUBLIC MINUTES
FULL MEETING OF THE BOARD
2ND JULY 2019 at 5.30 PM**

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Peter Anthony Chair	✓
LDDBS (2)		Colin Reader, Vice Chair	✓
		Gillian Dale-Skey,	✓
PCC (2)		Jacqueline Ewers	✓
		James Farmer	✓
Deanery Synod (2)		Tom Dumbell	✓
		Nigel Palmer	X
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	✓
	Teaching Staff (1)	Karen Trussler	✓
Parent Elected Governor		Fan Yeung	X
		Rachel Wrangham	✓
Local Authority (LA) (1)		Fiona Lovering	✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	✓
		Ed Taylor/Miriam Nadarajah	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓

PART 1 – PUBLIC ITEMS		Actions/ Date
1	Opening Prayer	
1.1	Father Peter opened the meeting in prayer.	
2	Welcome and acceptance of apologies and AOB	

2.1	Father Peter welcomed everyone to the meeting. Apologies have been received from Father Nigel and Fan Yeung. Father Peter welcomed Tom Dumbell who is one of our new Governors attending his first full governing body meeting.	
3	Declaration of Interests	
3.1	None.	
4	Minutes of the previous minutes	
5.1	Father Peter asked those present if they approved the Minutes of the last meeting as a true record of what was discussed. All Governors present indicated that they were happy to approve the minutes.	Action: The Minutes of the meeting were approved.
5	Matters Arising	
5.1	The only matter arising was 10.1 which is which was our strapline which Governors worked on today during Governors' afternoon.	
6	Next Academic Year	
6.1	<p>Retiring Governors: Father Peter confirmed that this would be his last meeting as Chair and he said a big thank you for all the support from Governors, especially Colin Reader as Vice Chair, he has received over his term of office. There will be an election of the Chair at the beginning of the next meeting.</p> <p>Karen is attending today as an observer as her term has now expired. James will be speaking with staff to either re-elect or appoint a new member.</p> <p>Father Peter advised that this would also be Gill Dale-Skey's last meeting. Gill has been a Governor at this school for the last 23 years and was also once a pupil here. Gill has donated an epic amount of time and effort into her life as Governor and her time as Chair of the committee. James Humphries as headteacher thanked Gill for her contribution to the school over the past 23 years and especially her time as Chair when he was first appointed as headteacher.</p> <p>Staff leaving. Ed Taylor was leaving at the end of term and Father Peter thanked him for his contribution to the school over the years.</p> <p>Dates for the coming year: 16th October, 27th November, 13th March and 7th July 2020.</p> <p>Chairs of the Committee for the forthcoming year: It was noted that if all Chairs of committee were happy to carry on being chair then this would just carry over for another year.</p>	Action: James H to confirm staff Governor.
7	Solar panels	
	<p>There has been much discussion around this topic in the Resources committee and James F summed it up for the Governor present. He advised that PUNL had submitted a proposal for solar panels. Two projects locally have already been completed. Everyone in Resources was open to the idea of this in principle. Governors were concerned about the overall payback of the scheme.</p> <p>Grant and Miriam joined the meeting at this point (4.26pm)</p>	Action: James F to invite Steve White from the LDBS to our Resources Committee

	<p>James advised that the Diocese would be very supportive of our plans if we took on other initiatives also. Colin had gone over the numbers and these were not financially attractive to us and these would need to be investigated further. Colin advised that the model numbers were all over the place and not consistent. If indeed the solar panels would raise about 30% of the energy we use every year is there a way that we could look at installing the panels ourselves as if we did it would look like it would pay for itself within 10 years.</p> <p>More advice to be taken on the PUNL proposal and also get LDBS into the Resources committee for a discussion and explore more options and get parental expertise involved.</p> <p>We now know that Camden would pay half of the costs, the rest could be crowdfund etc. JF to explore more possibilities</p> <p>At this point Rachel, Fan and Jacqueline's proposal to shrink our carbon footprint was discussed. We have the huge potential to save money. Father Peter thanked them for their proposal and asked that Governors take it away and it would be tabled at the next meeting for further discussion.</p>	<p>Meeting for more discussion and seek parental expertise.</p> <p>Governors also to look at Rachel, Jacqueline and Fan's document ahead of the next meeting.</p>
8	Headteacher's Report (including SEND Hub)	
8.1	<p>Does anyone have any questions regarding the report?</p> <p>One Governor queried why there were 31 children in Chestnut class. Sarah advised that in this cohort it has always had 31 children in Chestnut class but one left and we offered the place to a parent of children already in our school to enable them all to be in the same place.</p> <p>KS2 Data would be back to us next Tuesday. KS1 data this year was stronger than last year.</p> <p>SEND Hub – Thank you to Miriam and Grant for their work on this and who will be running the Hub for a third year. Feedback from schools who have attended has been positive and strong and it has had an impact in other schools.</p>	
9	Questions re: Committee minutes	
9.1	No questions on any committee meeting minutes.	
10	Whole School Review – Helen Ridding's report	
10.1	<p>James advised that this was not something that we needed to do but that he felt it was a good use of Helen's time with us. It was a good way of triangulating everyone's input.</p> <p>One thing that it showed up was that the Governing Body's profile was not very high within the parents Father Peter asked if anyone had any thoughts on how this could be rectified? Ideas including Governor Surgeries during parents evening, termly newsletter, Governor on the gate in the mornings/afternoon. A welcome event for new parents in September was deemed to be a good idea and this would be arranged and also a few Governors indicated that they would be available to be around to stand on the school gates occasionally.</p>	<p>Action: A date to be set in September for Governors to meet the new parents of Nursery and Reception children.</p>
11.	Review of the Behaviour Policy	

11.1	Grant advised that this policy has been through CFC and asked if all Governors present were happy to approve and adopt the policy. All Governors present agreed. GQ: A Governor asked how does this policy link to relationship education. Grant advised that this policy has links with the Relationship and Sex Education policy as well as the Anti-bullying Policy.	Action: The Behaviour Policy was adopted.
12.	Safeguarding Governor's Report	
12.1	JE advised that she had sent through the summary document from her CEOP training to Issie. We had also held a coffee Morning on Parental Controls. JE had been to see the Single Central Record and was in the process of finalising the safeguarding Audit with Grant with an end of term deadline. Grant advised that he had just completed his Designated Teacher training refresher and that there would be more training for staff/Governors in September as the Keeping Children Safe legislation had been updated again.	
13	A.O.B.	
	Gill advised the meeting that she had completed the Health and Safety Audit with Jimmy and everything was up to date with some more checks due in July. We would also have a Health and Safety Governor vacancy as she was leaving. Staff Party contribution. It was agreed that the usual budget would be agreed for this event with a contribution from St Benets. The usual budget was set from funds which have been made possible from admin duties which has generated commission payments.	
14	Date of the next meeting	
	16 th October 2019	
15	Close of the meeting.	
	Father Peter thanked everyone for their time this afternoon and closed the meeting at 5.30pm.	

Signed..... *P. Anthony*

Date..... *16/10/19*

VICE ~~Father Peter Anthony~~, *COLIN READER*
**Chair of Governors Kentish Town CofE Primary School
(St Benet & All Saints) Governing Body**