



**KENTISH TOWN CE PRIMARY SCHOOL (CAMDEN)
(St Benet & All Saints)**

**PUBLIC MINUTES
FULL MEETING OF THE BOARD
7th MARCH 2018 at 5.30 PM**

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Peter Anthony Chair	✓
LDBS (2)		Colin Reader, Vice Chair	✓
		Gillian Dale-Skey,	✓
PCC (2)		Jacqueline Ewers	✓
		James Farmer	✓
Deanery Synod (2)		Kieran Smith	X
		Rosie Partin	✓
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	X
	Teaching Staff (1)	Karen Trussler	✓
		Rachel Wrangham	X
Local Authority (LA) (1)		Kate Rowland	✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	✓
		Daniela Rader	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓
Visitor:		KellyAnne Wray	✓

	PART 1 – PUBLIC ITEMS	Actions/ Date
1	Opening Prayer	
1.1	Father Peter opened the meeting in prayer.	
2	Welcome and acceptance of AOB	

2.1	Father Peter welcomed everyone to the meeting.	
3	Apologies for absence	
3.1	Kieran Smith could not attend due to Parents Evening at his school, Rachel Wrangham was unwell and Fan Yeung will arrive around 6pm.	
4	Declaration of Interests	
4.1	None.	
5	Minutes of the previous minutes	
5.1	Father Peter asked those present if they approved the Minutes/Confidential Minutes of the last meeting as a true record of what was discussed. All Governors present indicated that they were happy to approve the minutes.	Action: The Minutes of the meeting were approved.
6	Actions and Matters Arising	
6.1	9.1 It was asked whether or not the opinions of the members of the committees had been sought on the Strategic Vision of the School. This had not happened yet and Chairs were prompted to seek the opinions of their members before the next meeting when this would be tabled again. Fan Yeung joined the meeting at 5.40pm	Actions: Chairs of Committee to discuss the Strategic Vision Document.
7	GDPR	
7.1	<p>Father Peter indicated that he had also been on some training regarding the GDPR recently.</p> <p>Gill presented her presentation "12 Steps to Compliance with GDPR" (slides attached). The purpose of the GDPR is to regulate data held electronically by us about a living person.</p> <p>It was advised that we contact the Friends and let them know that they need to check what their duties are under the GDPR for the use and storage of email addresses etc for the parents.</p> <p>We were advised that we would need to check where the servers are for each company that keeps our data to ensure that they are located in the UK.</p> <p>With regard to appointing a DPO (Data Protection Officer) we are waiting to see what each the LDBS and Camden LA are going to be charging before we decide which one we may use.</p> <p>Father Peter and Gill reported to governors that we are well on the road to getting where we need to be and there were no concerns. We just need to know what data we have and where it goes to be safely stored.</p>	<p>Action: Contact the PTA to advise them about the GDPR.</p> <p>Action: Compile a list of companies/ services that we use and find out where they hold our data and what happens to it after we no longer have a contract with them. Also complete the Privacy Statement and put it on the website.</p>