

Curriculum and Monitoring Committee Terms of Reference 2018-19

1. Review and update Terms of Reference annually
2. Elect chair annually; ensure that committee meetings are clerked
3. Agree an annual focal theme (2018-19: EYFS)
4. Monitoring school and pupil performance
 - a. Scrutinise a range of pupil performance data to evaluate the school's performance, including the Governors' and OFSTED data Dashboards
 - b. Monitor and evaluate the impact of the School Improvement Plan
 - c. Scrutinise analysis of examination results and key stage assessments against agreed targets
 - d. Scrutinise information regarding standards in each year group, particularly looking at vulnerable groups (Looked After Children, SEND, WBFSM, PP, EAL, gender groups, persistent absentees)
5. Curriculum
 - a. Monitor the curriculum that is delivered, and ensure that the relevant National Curriculum programmes of study are taught
 - b. Review and approve the wider curriculum
 - c. Establish (and keep under review) a policy on relationships and sex education and publicise to parents and carers
 - d. Adopt (and keep under review) home-school agreements
6. Religious education and worship
 - a. Ensure RE provision is in line with VA school religious character
 - b. Agree RE syllabus
 - c. Ensure pupils take part in daily acts of worship
7. Pupil Premium
 - a. Evaluate the impact of the allocation of pupil premium funding on overcoming barriers to learning
8. Sports Premium
 - a. Evaluate the impact of the allocation of the primary school sport funding in improving the quality and breadth of PE and Sport provision
9. Special Educational Needs
 - a. Ensure that the curriculum is appropriate to the needs of all children at the school
10. Review and agree/propose to FGB for agreement the following policies (* require annual updates)
 - *Pupil Premium Plan
 - *SEND, for ratification by FGB
 - *First Aid
 - Curriculum
 - Teaching and Learning
 - Home Learning
 - ICT and Computing
 - EYFS
 - Marking
 - Maths written calculation
 - Maths curriculum
 - Medical needs
 - English
 - *RSE
 - RE
 - Science
 - Academically more able
11. Undertake regular school visits and book looks

TOR 16-17 (included for reference – to compare w p1)

Responsibilities	Actions
<ul style="list-style-type: none"> • Review terms of reference • To chair and clerk committee meetings • Monitor the curriculum delivered • Ensure all statutory requirements are met • Ensure that curriculum delivered covers the requirements of the National Curriculum 2014 • Ensure the National Curriculum is taught to all pupils and to consider any dis-application for pupils • Ensure there is provision for Relationships and Sex Education, keep an up to date policy • To ensure that the full range of policies are reviewed and up to date, including cyber-safety and the home-school agreement • Ensure RE provision is in line with VA school religious character (a core subject) • Agree RE syllabus • Ensure pupils take part in daily acts of worship • Monitor standards of teaching and learning • Ensure there is an effective assessment system in order to inform target setting • Ensure that information regarding standards in each year group, particularly looking at vulnerable groups (Looked After Children, SEND, WBFSM, PP, EAL and gender groups) • Ensure relevant curriculum information and assessments are made available to parents 	<p>To be done annually</p> <p>Feedback from subject leaders' monitoring will be shared with C and M Committee</p> <p>Assessments (EYFSP, Y1 Phonics, Y2 and Y6 SATs), reporting to parents, RSE, RE (including requests to withdraw)</p> <p>PSHE&C lead to present</p> <p>Policies stored on schoolcentre – Govs have a log in</p> <p>Head to lead on this</p> <p>Head to lead on this – possibly invite others to present as required</p> <p>Annual reporting to parents and curriculum evenings/coffee mornings</p>

C&M Committee responsibilities – from the Scheme of Delegation (included for reference – all ticked points are covered off; two points are NOT covered and responsibility needs to be reallocated)

- ✓ Approve school improvement plans and evaluate their impact
- ✓ Scrutinise a range of pupil performance data to evaluate the school's performance, including the Governors' and OFSTED data Dashboards
- ✓ Agree challenging targets for pupil achievement/attainment, ensuring they are based on outcomes of robust data analysis, and monitor performance against them
- ✓ Scrutinise analysis of examination results and key stage assessments against agreed targets
- ✓ Ensure rigorous assessment processes are in place
- ✓ Evaluate the impact of the allocation of pupil premium funding on overcoming barriers to Learning
- ✓ Evaluate the impact of the allocation of the primary school sport funding in improving the quality and breadth of PE and Sport provision (primary schools)
- x Agree *budget* allocation for governor training and evaluate the impact of spending NO – needs to be responsibility of Resources and/or Vice Chair
- ✓ Ensure that (from September 2014) the relevant national curriculum programmes of study are taught
- ✓ Establish (and keep under review) a policy on sex education and publicise to parents and carers
- x Establish and publish annually an "Equality information and objectives statement" and review equality objectives every four years NO – this fits better within the CFC remit
- ✓ Monitoring of pupil attendance
- ✓ Adopt (and keep under review) home-school agreements (*does not apply to nursery schools*)

