

Starting school in Camden 2019

Applying for places at primary, infant and junior
schools between September 2019 and July 2020



Apply online

www.eadmissions.org.uk

Closing date: 15 January 2019

First class schools, first class education



Camden schools:
Bright futures

camden.gov.uk/admissions

 **Camden**

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Welcome

Dear parents and carers

This booklet is designed to help you find a school place for your child.

It is for parents or carers whose children start school for the first time in September 2019, as well as those with older children who are moving into the area or changing schools during the school year.

Primary pupils in Camden consistently perform above the national average in test results for 11-year-olds. Our 2018 provisional results show that 73% of Camden pupils achieved expectations in the combined measure for reading, writing and maths - well above the national figure of 64% and the London results of 69%.

As well as excellent and innovative teaching that gets great results, our schools offer a broad, enriched curriculum including music, creative arts and sports, as well as visits to some of the best museums and galleries in the world on our doorstep in Camden.

This booklet includes details of Camden schools on pages 28-35 for anyone applying for reception places in the borough. It also includes the admissions criteria which are used to offer places if there are more applicants than places available.

The section on how to apply for a school place is for Camden residents. If you live in another borough and are applying to Camden schools you will need to check with your own local authority, although the process is likely to be the same and offers are co-ordinated across London.

You can apply online at **www.eadmissions.org.uk** or, if you are having trouble applying online or want more help and advice about admissions, you can email **admissions@camden.gov.uk** or call Camden's school admissions team on **020 7974 1625**.



Martin Pratt
Executive Director, Supporting People
Camden Council



**Councillor
Angela Mason CBE**
Cabinet Member for Best Start in Life
Camden Council



Useful contacts for information and advice

Department for Education

Piccadilly Gate
Store Street
Manchester M1 2WD
Tel: **0370 000 2288**
Website: gov.uk/dfe

Ofsted

Piccadilly Gate
Store Street
Manchester M1 2WD
Tel: **0300 123 1231**
Email: enquiries@ofsted.gov.uk
Website: ofsted.gov.uk

Advisory Centre for Education (ACE)

72 Durnsford Rd
London N11 2EJ
Telephone: **0300 0115 142**
Email: enquiries@ace-ed.org.uk

Independent Schools Council

First Floor
27 Queen Anne's Gate
London SW1H 9BU
020 7766 7070
Website: isc.co.uk

Local Government and Social Care Ombudsman

PO Box 4771
Coventry
CV4 0EH
Tel: **0300 061 0614**
or text 'call back' to **0762 481 1595**
Website: lgo.org.uk

The Office of the Schools Adjudicator

Bishopsgate House, Feethams
Darlington DL1 5QE
Telephone: **01325 340 402**
Email: osa.team@osa.gsi.gov.uk

Useful websites

camden.gov.uk

camden.gov.uk/admissions

www.eadmissions.org.uk to apply online

gov.uk/dfe contains advice for parents on matters relating to schools - search for 'find and compare schools in England'

streetmap.co.uk

Neighbouring admission authorities

Note: You can apply to schools in other authorities on your Camden application if you live in Camden. See contact details for our nearest boroughs below:

Barnet Council

Website: barnet.gov.uk
Email: school.admissions@barnet.gov.uk
Tel: **020 8359 7651**

Brent Council

Website: brent.gov.uk
Email: school.admissions@brent.gov.uk
Tel: **020 8937 3110**

Hackney Learning Trust

Website: www.learningtrust.co.uk
Email: admissions@learningtrust.co.uk
Tel: **020 8820 7000 option 3**

Haringey Council

Website: haringey.gov.uk
Email: schooladmissions@haringey.gov.uk
Tel: **020 8820 7000 option 3**

Islington Council

Website: islington.gov.uk
Email: admissions@islington.gov.uk
Tel: **020 7527 5515**

Westminster Council

Website: westminster.gov.uk
Email: schooladmissions@westminster.gov.uk
Tel: **020 7745 6433**

Section 1: Overview for admissions to reception classes

Where and how do I apply?

Camden Council co-ordinates primary reception admissions for community, voluntary aided schools, academies and free schools.

- To apply for a reception class place for the 2019-20 school year, your child must be born between 1 September 2014 and 31 August 2015.
- The deadline for applications is **15 January 2019**. If you miss this date, your child is unlikely to receive an offer until **after** the first round of offers in April.
- If you live in Camden, your application will be managed by Camden Council - but you can apply for schools in any borough.
- If your address is not in Camden, apply to the local authority for your area.
- You can name up to six schools in your preferences. We recommend that you use all your six preferences.
- You can apply for a place at any community school, voluntary aided school, academy or free school (for voluntary aided, free schools and academies, please check that school's information to see if you need to send an additional form directly to the school).
- We cannot offer places at independent (private) schools. You must apply directly to these schools.

How it works

1. You can name up to six primary schools. These should be listed in order of preference on the application, so put your first preference at the top of your list. You should apply on one application form, to the local authority in which you live, regardless of where the schools are that you wish your child to attend. We advise you to use all your six choices – this won't disadvantage you as offers will always be made for the highest preference available.
2. You can apply online at **www.eadmissions.org.uk** (see also page 10).
3. Each preference will be considered equally. If a school receives more applications than places available, then the admission authority for that school will assess each applicant under its published admission criteria to determine which pupils will be offered the available places.
4. Where a child is eligible to be offered more than one school, the local authority will hold the offer for the school that was listed higher on the application and release all other lower preferences.
5. There is no guarantee that you will be offered a place at one of the schools you apply for. The admission authority for each school will use its own published admissions criteria to decide how places will be offered. You should look at these criteria carefully in order to decide how likely it is that your child will be offered a place.
6. If you are a Camden resident and are not eligible for an offer at any of your preferred schools in the first instance, then Camden Council will offer your child a place at a Camden school which has a vacancy.

7. Accepting an offer of a school place does not prevent you from joining the list for a more preferred school. Places are offered in accordance with each school's admissions criteria. You will not gain or lose any priority on the list by turning down an offer elsewhere.

8. Parents and carers will be notified of the result of their application on **16 April 2019**.

What does the law require?

Of parents:

It is the duty of the parent of every child aged five to 16 to ensure the child receives efficient, full-time education, suitable to his or her age, ability or aptitude (and to any special need), either by regular attendance at school or otherwise. (Section 7 of the 1996 Education Act)

Of local authorities:

It is the duty of every local authority to ensure sufficient primary and secondary schools of appropriate character and with necessary equipment available to provide all pupils in the area with education suitable to their different ages, abilities and aptitudes.



Photo by Nadine Brandt

Starting school timetable

| 2018 | |
|--------------------|---|
| 1 September | Online applications open at www.eadmissions.org.uk |
| 21 December | End of term.* |

| 2019 | |
|------------------------------|--|
| 7 January | First day of spring term.* |
| 15 January | Closing date for applications and changes to preferences. |
| 18 - 22 February | Half-term.* |
| 16 April | We will write to you to let you know the outcome of your application. Applicants who applied online will receive an email with their results on the evening of 16 April 2019 . |
| 30 April | Deadline for accepting or declining the offer online. If you do not respond confirming you would like the offer, the place will be withdrawn and offered to another family. |
| 17 May | Closing date for submitting appeals for Camden community schools. Parents appealing to other local authorities or voluntary aided/foundation schools must check the deadline for submitting appeals with those authorities. |
| Late June, early July | Appeal hearings for Camden community schools. |
| 2 September | Autumn term starts.* |

* Some Camden schools have different term dates. Please check the relevant school website for further details.

Section 2: Applying for schools

Completing your application

Does your child have special educational needs?

The primary application process is different for children with an education, health and care (EHC) plan. If your child has an EHC plan please contact the Camden special educational needs team for advice on how to apply for a primary school on **020 7974 6500**.

Applying for a reception class place for 2019-20

Children born between 1 September 2013 and 31 August 2014, must apply for a reception class place by the closing date: **15 January 2019**.

You need only complete one application form which should then be returned to the borough in which you live. You can list up to six schools in any borough.

Voluntary aided schools require a supplementary form to be filled in (see page 14).



Transferring between schools and in-year admissions

The term 'in-year admissions' relates to an application for a pupil who is in Years 1 to 6 or Reception class in the 2018-19 academic year. In-year admissions are managed by Camden primary schools and you should apply directly to our schools for a place. You can also contact Camden admissions to find out about vacancies in local schools.

To obtain an application form you should visit the school's website or contact them directly - contact details for Camden primary schools are on pages 28 to 35. Completed forms should be returned to the relevant school.

If you are applying for a primary school outside Camden, you should contact the relevant local authority to find out how in-year admissions are managed in that borough.

If you are thinking of transferring your child from one Camden school to another, you are strongly encouraged to discuss the matter with your child's current class teacher, head of year or headteacher before you take any further action. It is often the case that some children take a while to settle into their new school and asking the school for further help may resolve any difficulties that your child may be experiencing.

For any queries regarding in-year admissions please email **admissions@camden.gov.uk** or call **020 7974 1625**.

Applying online

You can apply online for your child's primary application at:
www.eadmissions.org.uk

You can apply online from **1 September 2018**.

The deadline for online applications is 11.59pm on **15 January 2019**.

You can apply online:

- At home
- At an internet café
- At work
- At a library - the internet at a Camden library is free. Prior booking is recommended.


Completing an online application:

- Is safe, quick and easy to use
- Lets you change your information online rather than completing a new form
- Can be checked and changed at any point until the closing date of 11.59pm on **15 January 2019**
- Has a drop-down school list which will help minimise errors and save you time
- You can print a copy of your completed application if required
- 100% confidentiality and privacy guaranteed with a password protected system
- No chance of your application getting lost in the post
- Those applicants who applied online will receive an email with their results on the evening of **16 April 2019**.



Below is an example of the e-admissions screen you will see when applying online.

After you have registered, here is the screen where you will input your child's details.

 Camden

Phone: 020 7974 1625

Email: admissions@camden.gov.uk

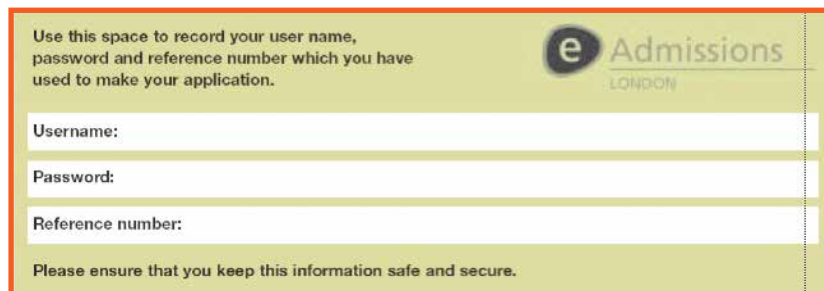
Enter Child's Details

| | |
|--|---|
| First name | <input type="text" value="Stuart"/> |
| Middle name | <input type="text"/> |
| Last name | <input type="text" value="Berwick"/> |
| Date of Birth (DD/MM/YYYY) | <input type="text" value="20"/> <input type="text" value="11"/> <input type="text" value="2014"/> |
| Gender (Boy/Girl) | <input type="text" value="Boy"/> |
| Address | 36b-36e Heath Street London NW3 6TE <input type="button" value="Change Address if incorrect"/> |
| Tick if child is in care of a local authority | <input type="checkbox"/> |
| Select local authority caring for child | <input type="text"/> |
| Tick if child has a statement of special educational needs | <input type="checkbox"/> |
| Select child's current school | <input type="text" value="Camden"/> <input type="text" value="Carlton Primary School"/> |
| Tick if child's current school is not listed | <input type="checkbox"/> |
| Enter school name & postcode if not found | <input type="text"/> |
| Tick if child is not currently attending school | <input type="checkbox"/> |
| Relationship to child | <input type="text" value="Father"/> |
| Tick if you have parental responsibility | <input type="checkbox"/> |

How will I know if my electronic application has been received?

You will be issued with a reference number similar to this: 202-2019-09-E-000123.

Please keep your reference number safe using the box below.



Use this space to record your user name, password and reference number which you have used to make your application.

eAdmissions
LONDON

Username:

Password:

Reference number:

Please ensure that you keep this information safe and secure.

You will need your username and password in order to access your online application to make any changes, view the outcome and accept or decline the school offer..

We strongly advise parents to apply online - last year the majority of parents did so. If you have problems with this, please talk to your primary school or email admissions@camden.gov.uk

Camden's voluntary aided schools - supplementary form needed

Camden's voluntary aided schools (listed below) require a supplementary form to be completed. You need to contact the schools directly for these forms, or download them from the schools' websites, and return them to the school by their specified date. If you add any notes or other relevant information to your online application, please send this to the school as well.

| Church of England | Roman Catholic |
|----------------------------|----------------------|
| Christ Church NW1 | Our Lady's |
| Christ Church Hampstead | The Rosary |
| Emmanuel* | St Aloysius Primary |
| Hampstead Parochial* | |
| Holy Trinity and St Silas* | St Dominic's |
| Holy Trinity NW3 | St Eugene de Mazenod |
| Kentish Town* | St Joseph's |
| St Alban's | St Patrick's |
| St George the Martyr | |
| St Mary and St Pancras* | |
| St Mary's Kilburn | |
| St Michael's Camden Town* | |
| St Paul's* | |

* Please note that these schools offer both faith-based places, and community places. A supplementary form is only required for applications for faith-based places. If you are unsure, contact the schools who will be able to help.

Proof of address

There is no need to provide any documents showing proof of address when you submit your application. The Council will check addresses, which may include using a credit reference agency and/or Council records. You may be required to submit additional information at a later date. For example we may ask for:

1. Council tax bill for the year 2018-19 or housing benefit letter; and
2. Utility bill such as gas, electricity, water or landline telephone bill dated within the last three months (mobile telephone bills will not be accepted).
3. Evidence to show you are the same person whose name is on the application form if you sometimes spell your name in a different way or bills are in another person's name.

See **fraudulent applications** below.

Voluntary aided schools may also request further evidence of address. Failure to produce such evidence may lead to the offer of a place being withdrawn, even if the place has already been accepted.

Name of applicant

Please be careful to apply in the name of the parent/carer in whose name, Council tax and bills are registered, using the correct spelling of your full name.

Change of address

We can only accept changes of address once they have taken place. Notice of planned future arrangements will not be accepted. Notice of an actual change of address should always be provided to the Camden admissions team in writing with appropriate evidence. For a change of address to be taken into account for your admission application, it must have occurred before the closing date of **15 January 2019**.

Fraudulent applications

Camden Council takes very seriously any attempt to obtain a school place by fraud. All cases are investigated and the use of credit reference agencies has improved detection rates.

If you know someone who intends to or has used a false address to get a school place, you can report this confidentially to the Camden admissions team on 020 7974 1625 or email admissions@camden.gov.uk

You do not need to give your name but please provide as much information as possible so that we can investigate the matter fully.

If we find that a school place was obtained using a false address we will withdraw our offer, even after the child has started school, and give it to the child who was entitled to the place. We consider every school place obtained through deception denies another child their legitimate place.

We will not accept a temporary address if you still have a property that was previously used as a home address, nor will we accept a temporary address used solely or mainly to obtain a school place. You may be asked to supply additional information to explain your previous address history.



Photo by Nadine Brandt

Changing preferences

If you wish to change your preferences, this can be done by accessing your online application before the deadline of 15 January 2019. If you submitted a paper application, we must be notified by letter or email before the deadline.

Changes to preferences after this date will not be considered in the first round of offers. If you do not receive an offer of a school place in the first round, or if you turn down an offer of a school place in the first round, you may change your preferences for the next round of offers.

Late applications

Late applications will only be considered if there are exceptional reasons why the applicant could not apply on time. Reasons for late applications must be included in writing with the application incorporating any appropriate supporting documents/statements. This will be determined at the discretion of the Director of Education, Supporting People.

Shared custody

If parents live separately, the application must be based on the address at which the child usually lives and from which they travel to and from school. If parents live separately but the child lives equally with both at different addresses, it is the parents' responsibility to agree and make it clear which address will be used and to provide supporting evidence in respect of that address. Only one address can be used and Camden admissions team reserves the right to determine which address will be used in such cases.

Key points

- Contact the schools you are interested in for more information about the school and to arrange visits.
- Do you meet the admissions criteria for the schools you are interested in?
- Have you completed any supplementary forms if applying for religious (voluntary aided) schools?
- Submit your application before 15 January 2019.

How to decide which school to apply for

Camden has 42 primary schools, all of which have reception classes. All of these schools participate in the co-ordinated application process.

- All are mixed gender schools (boys and girls)
- 20 are voluntary aided schools (13 Church of England and seven Roman Catholic Schools)
- 19 are community schools
- Two are free schools
- One is an academy.

Many of Camden's primary schools are oversubscribed, meaning that they receive more applications than they have places available.

Choosing a school

Before deciding which schools to apply for, you should gather as much information about the schools as possible. Read the information in this booklet, get information from elsewhere, e.g. obtain the schools' own information booklets and visit the schools. Make sure you are clear which schools (usually voluntary aided schools, see page 12) require you to complete an additional supplementary form and ensure that this supplementary form is returned to the school on time.

You can apply for up to six schools in any borough and these must be listed in order of preference. Please do not include special or independent schools.

Schools available in Camden – (published admission numbers in brackets)

Community schools

| | |
|-------------------------------------|------|
| • Argyle Primary School | (60) |
| • Beckford Primary School | (60) |
| • Brecknock Primary School | (60) |
| • Brookfield Primary School | (60) |
| • Carlton Primary School | (60) |
| • Christopher Hatton Primary School | (30) |
| • Edith Neville Primary School | (30) |
| • Eleanor Palmer Primary School | (30) |
| • Fitzjohn's Primary School | (30) |
| • Fleet Primary School | (30) |
| • Gospel Oak Primary School | (60) |
| • Hawley Primary School | (30) |
| • Kingsgate Primary School | (90) |
| • Netley Primary School | (60) |
| • New End Primary School | (60) |
| • Primrose Hill Primary School | (60) |
| • Rhyl Primary School | (60) |
| • Richard Cobden Primary School | (60) |
| • Torriano Primary School | (58) |

Voluntary aided schools

Church of England schools

| | |
|---|------|
| • Christ Church Church of England Primary School (Hampstead) NW3 | (28) |
| • Christ Church Church of England Primary School (Redhill Street) NW1 | (30) |
| • Emmanuel Church of England Primary School | (30) |
| • Hampstead Parochial Church of England Primary School | (30) |
| • Holy Trinity (Trinity Walk) Church of England Primary School NW3 | (27) |
| • Holy Trinity and Saint Silas Church of England Primary School NW1 | (30) |
| • Kentish Town Church of England Primary School | (30) |
| • Saint Alban's Church of England Primary School | (30) |
| • Saint George The Martyr Church of England Primary School | (30) |
| • Saint Mary And Saint Pancras Church of England Primary School | (30) |
| • Saint Mary's Kilburn Church of England Primary School | (30) |
| • Saint Michael's Camden Town Church of England Primary School | (30) |
| • Saint Paul's Church of England Primary School | (30) |

Roman Catholic schools

| | |
|---|------|
| • Our Lady's Roman Catholic Primary School | (30) |
| • The Rosary Roman Catholic School | (45) |
| • Saint Aloysius Catholic Primary School | (60) |
| • Saint Dominic's Roman Catholic Primary School | (45) |
| • Saint Eugene De Mazenod Roman Catholic School | (30) |
| • Saint Joseph's Roman Catholic Primary School | (30) |
| • Saint Patrick's Catholic Primary School | (30) |

Free schools

| | |
|---------------------------------|------|
| • St Luke's Church of England | (15) |
| • Abacus Belsize Primary School | (30) |

Academy

| | |
|------------------------|------|
| • King's Cross Academy | (60) |
|------------------------|------|

Schools outside Camden

You may also apply for schools in other boroughs. You should request a copy of their primary school booklet or view one on that borough's website. You might wish to contact the school directly to request further information and obtain details of visiting arrangements.

Your school preferences

- Your application allows you to apply for six schools in order of preference. We advise parents to use all six preferences.
- You need to be realistic about the chances of your application being successful. You should remember that most schools receive more applications than they have places available so will not be able to make offers to everyone who applies. When deciding who should receive a place at a school the published admission criteria must be used*.
- No primary school in Camden has associated feeder nursery schools, so please be aware that just because your child has been attending a particular nursery school, it does not mean they will automatically be given a place at a particular primary school in the borough.
- If you live near the borough boundary you may have a chance of securing a place in a school in the neighbouring authority.

*To view the criteria for admission to a Camden community school, see page 25. For voluntary aided schools please refer to the schools' websites. Contact details can be found on pages 28 to 35.

Cut-off distances

Most families (if there are no special factors or siblings) will be applying under the distance criterion when applying for a place at Camden's community schools. For clarification on whether your application will be considered under the distance criterion please use the flow chart on page 27.

In order to determine whether an offer will be likely under the distance criterion you will need to find out how far you live from the school (please use one of the useful websites below). You can then compare your distance with those pupils that were offered in previous years (see page 40). These distances are for guidance only and can change each year, depending on the number of applicants.

Camden admissions team uses the Council's corporate Land and Property Gazetteer to validate Camden pupil and school addresses which are used to calculate the distance between home and school. Our gazetteer conforms to British Standard BS7666 spatial datasets for geographical referencing. The distance from home to school for non-Camden pupils is calculated using the address co-ordinates that are validated by their responsible local authority before they are sent to us.

Useful websites

camden.gov.uk/schools - Find out how far you live from a Camden school

gov.uk/dfe – for league table results

ofsted.gov.uk – to view the schools' inspection reports

streetmap.co.uk – to locate nearest schools and approximate distance figures

journeyplanner.tfl.gov.uk – to plan a possible school journey

Mythbusters

Some parents and carers make decisions based on incorrect information they have heard. Here are some common reasons for not being offered a place at one of their preferred schools.

Myth – listing one school will mean the Council will have to offer that school.

If we apply the admissions arrangements and your child cannot be offered a place because you live too far away, we will not be able to offer a place at the school.

Myth - if you live nearer to the school than the last child offered under the distance criterion last year you will be guaranteed a place.

Although the information on page 40 can give you an idea of how likely it is that you will be offered a place at your preferred school, the 'last distance' will change every year. We can never guarantee any child will be offered a place at any school.

Myth - children in my road go to the school so my child will too.

The number of pupils offered under each criterion at each school can change every year so just because you know pupils living near you that go to a certain school, it does not mean that your child will be offered a place there.

Myth - listing the same school six times will improve my chances of being offered the school.

Your child can only be considered once for a school and any duplicated preferences will be deleted.

Myth - if I have a sibling enrolled at a faith school I will get a higher priority.

This may not always be the case, as some faith schools rank regular worship at a particular church above siblings. Please check the admissions criteria for your preferred faith school.

Myth - The oversubscription criteria doesn't change.

Each year the Council consults on the admissions criteria for each school and the oversubscription criteria can vary from year to year.

Myth - it does not matter if my form is late.

If you apply after 15 January 2019, we will look at your application after all those who have applied on time and it is very unlikely that you will be offered one of your preferred schools.

Myth - if I get a place in the nursery I will get a place in the reception class.

There is no guarantee that this will happen as not every parent who applies for a reception place also has a nursery place. Please be aware if your child attends the nursery school you must submit an application for a reception place by 15 January 2019.

Myth - if I work close to a school my child will get a place.

Where a parent works is irrelevant to the admissions process and does not affect your chances of getting a place at a particular school.

Frequently asked questions

Q How do I decide which is the best school for my child?

A While schools' websites provide a lot of information, including the school's prospectus, it is important to visit the schools before you choose. Speak to parents who already have a child at the school and read the Ofsted report at **ofsted.gov.uk**. The DfE (Department for Education) also produces performance tables that can be found at **gov.uk/dfe**

Q What if my child has a medical condition?

A Where a parent states a preference for a particular school because of the medical, social or special educational needs of their child, they must demonstrate how this school meets the child's special circumstances. Along with your application you should submit supporting evidence which sets out the particular reasons why the school is the most suitable and the difficulties that could be caused if your child has to attend another school. This will normally be in the form of a letter from a suitably qualified professional, like a doctor, consultant, or social worker. It must not be dated more than six months earlier than the date of applying. Please note that hospital appointment letters cannot be accepted as proof. If you or your child has mobility issues, that are agreed by the admissions authority under social or medical criteria, then you will be expected to apply for place at your nearest school, unless there is a specific reason this school cannot meet your child's needs. Please see the individual school's oversubscription criteria for further information on how this criterion will be applied.

Q What if my child has an education, health and care plan?

A Children who have an education, health and care plan will need to contact the special educational needs team on **020 7974 6500** in order to apply for a school. See also page 41 of this booklet.

Q Will schools be told my order of preference?

A No, schools will not be told your order of preference. Councils will not pass on details of where the school was ranked and no school will be told about other schools a parent has applied to.

Q Do I live in the catchment area of the schools I have named?

A Other than at Abacus Belsize Free School, the primary schools in Camden do not have 'catchment' areas. The area where children live who have previously been offered a place at a particular school can vary from year to year depending on the applications received. This is why in one year a child may be admitted to a school, but the next year a child living on the same road may be too far away to be offered a place.



Q I want to apply for some schools in Camden and some schools in other boroughs. How should I do this?

A You will only need to complete a primary application form from the borough where you live, naming all the primary schools you want to apply for. However, if you are applying for a voluntary aided school, you should check with the school whether they have a supplementary form to complete as well.

Q I live in Camden, but I am not going to apply for any of the Camden schools. Do I still fill in the Camden primary application form?

A Yes, you need to complete an online application, which will be managed by Camden admissions. This information will be passed to the relevant borough. Remember, when applying to a school in another borough you must check the admission arrangements with the appropriate school or local authority admissions team.

Q If I apply to a school in another borough, will their residents have priority over me?

A No. A decision in the High Court called the 'Greenwich Judgement' means that a local authority cannot give preference to its own residents. Admission decisions have to be made according to the published arrangements, which cannot include the borough of residence.

Camden Council cannot and does not discriminate between applicants who live in the borough and those who do not.

If you are applying to a school in another borough you need to check the criteria with the appropriate admissions authority.

Q I know someone who has used a false address to get a school place. What should I do?

A You can report this to the Council's school admissions team confidentially on **020 7974 1625**. You do not need to tell us who you are. Please give us as much information as possible so that we can investigate the matter fully.

If we find that a school place was obtained using a false address we will withdraw our offer and give it to the child who was entitled to the place. We may consider withdrawing the place even after the child has started school.

We consider every school place obtained through deception is unfair as other children have been denied their legitimate place.

Camden screens all applications through council-held records and credit reference agencies. Where there are concerns about an application, we may ask for additional information to prove the validity of the application.

Q We have a temporary address - which address shall I use for my child when applying for school admission?

A Families may need to move because their house is uninhabitable or because of family circumstances. However, we will not accept a temporary address if you still have a property that was previously used as a home address, nor will we accept a temporary address used solely or mainly to obtain a school place. You may be asked to supply additional information to explain why you are not able to use your permanent address.

Q What if I change address during the admissions process?

A Please notify us immediately if you change address. If you move into or out of Camden after **15 January 2019** and have completed an application in your previous borough, you will need to contact both councils with details of your new address.

Your child's permanent home address on the closing date of **15 January 2019** will be used to determine the distance to the school of your preference. If you move address after **15 January 2019** and are offered a place, you will be entitled to retain that place if you wish.

Q What if I wish to change my list of preferences after I have submitted my application?

A Changes to preferences and the order of preferences will only be accepted up until the closing date of **15 January 2019**. After this date any changes you make to your preferences will not be added to your application until after the offer day, 16 April 2019, unless there is a genuine reason - for example, an unavoidable change of address. It is important to note that even with a genuine reason it may be too late in the co-ordinated admissions process to make changes to applications.

Q What if I miss the deadline for submitting my application?

A The closing date for applications is **15 January 2019**. Forms received after this date will only be considered as on time if they are late for a good reason determined by the Council. You should provide supporting information stating the reasons why the application is late.

Q Once my application form has been completed and sent to Camden, can I change my preferences?

A Yes you can. You can access your online application via the e-admissions website and make changes to your preferences. If you submitted a paper application this must be received in writing either via email or letter to the admissions team. Any changes to your preferences must be received before the deadline of **15 January 2019**.

Q What happens if I move during the primary application process? How will my application be affected?

A Camden Council cannot under any circumstances accept a planned future address. An application will only be considered on the basis of the address where the child lives at the time of the application.

If you move before **15 January 2019** and the move is notified to the Camden admissions team in writing by this date, the application will be considered on the basis of the new address. If you move or inform the Camden admissions team after **15 January 2019**, the change of address cannot be taken into account by the Council when it determines the result of your application.

However, if you move after **15 January 2019** it may lead to a change in the position on the waiting list, if applicable.

Q What if I am not satisfied with the school offered?

A You should accept the school offer to ensure your child has a place. Your child's name will be placed on a waiting list for the higher preference school(s) listed on your application. These waiting lists are not operated on a first come, first served basis. The place on the waiting list and whether a place is offered if another child withdraws is determined by the school's admission criteria. If a space becomes available, all children on the waiting list are considered.

The waiting lists are kept in criteria order. The length of time spent on the waiting list will not give priority over other applicants – it is possible for a child to go down as well as up the list. Being on a waiting list is no guarantee of a place at a school.

Q What happens if my child does not have a school place?

A Of course it is disappointing if your child is not offered a place at one of your preferred schools. In this event we will attempt to offer you the nearest school that has a vacancy, if you are a Camden resident.

We will continue to identify vacancies as they become available and will offer these to the child who is highest on the waiting list at that date. If a school has no waiting list the place will be offered to a child without a place. It is therefore important for parents and carers to make all six preferences known and remain on waiting lists for all higher preference schools. After the offer date, you will be given an opportunity to be placed on additional waiting lists. Email **admissions@camden.gov.uk** or call **020 7974 1625** for further information and advice about which schools have vacancies and/or short waiting lists.

In order to increase the chance of being offered a school of your choice for your child it is important to make accurate and realistic preferences, based on the school's published admissions criteria. Camden admissions team will continue to send you information on schools where there are possible places and you have the right to appeal against any decision refusing your child a place at any of your preferred schools.

Parents have a legal duty to ensure their children receive full-time education suitable to their age, ability or aptitude. In addition Camden Council has a legal duty to ensure that all children living within the borough have a primary school place.

When a child is approaching statutory school age, the admissions team will pass the names of all the children without a school place to the school inclusion team who will work with parents/carers to ensure their child is receiving education.

Q My child has not been accepted at any or some of the schools that I have applied for. Can I appeal?

A You can appeal against any or all of the decisions to refuse your child a place. Camden admissions team will also send residents a list of schools which may have vacancies. Even if you decide to appeal, it would be sensible to secure a place at an alternative school with vacancies in case your appeal is unsuccessful. If the appeal panel upholds your appeal, then you can simply withdraw from the alternative school. Accepting a lower preference school will have no bearing on the outcome of an appeal.

Q Are places reserved for successful appeals?

A No. Any places arising before the appeals have been heard will be filled from the waiting list. If an appeal is successful, the school must offer a place to the child concerned. This means that the number of children to be admitted to the school will exceed the published admission number. No further places will be offered until the number of children falls back to the published admission number.

Q My child's name is on a waiting list. Why should I apply for another school?

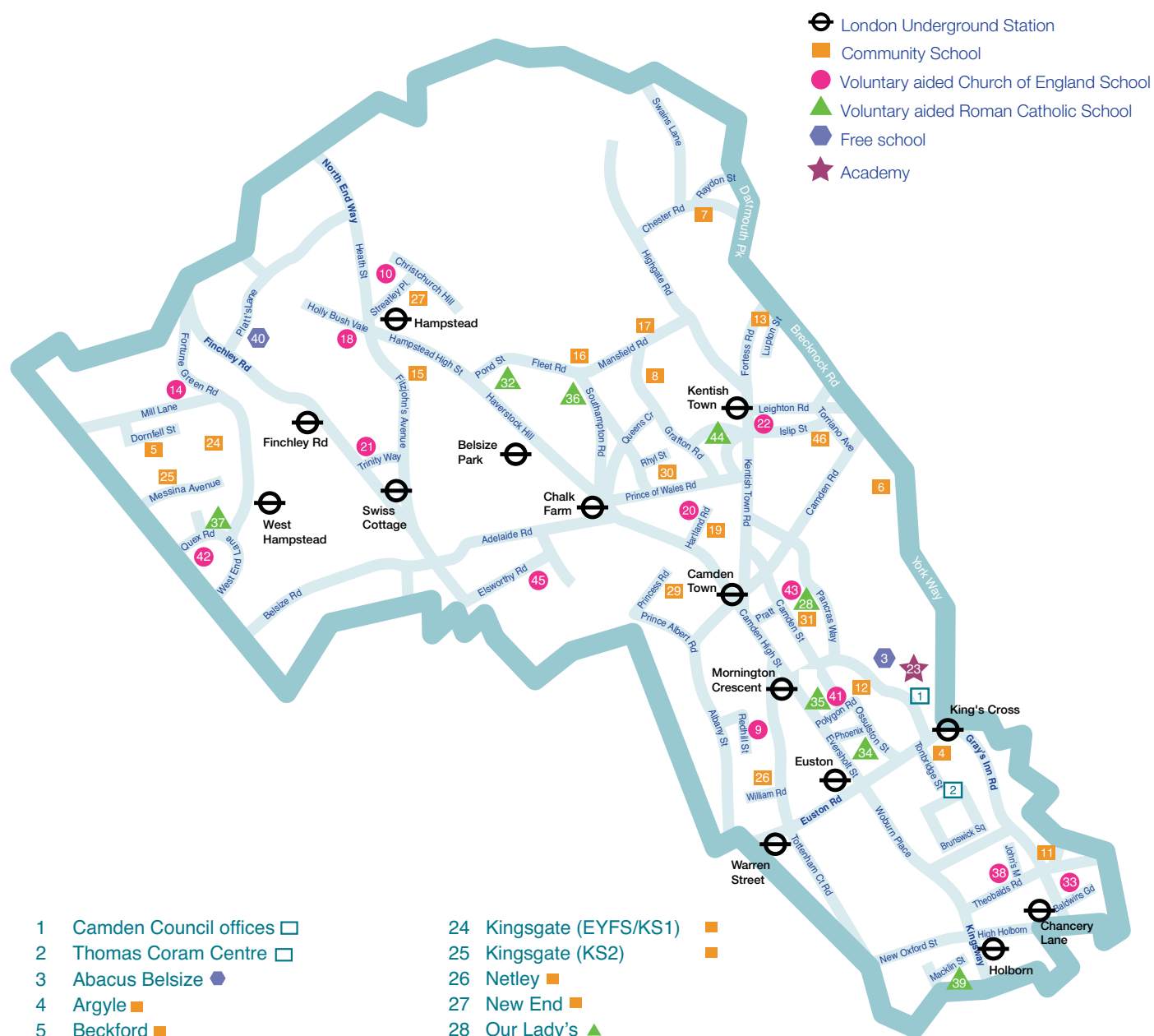
A Being on a waiting list is not a guarantee of a place. Even if your child is first on the list, you should still apply for alternative schools. If you delay, there will be far fewer places available later in the process. If you are offered a place at your preferred schools, you can withdraw from the alternative school.

Q Can the offer of a school place be withdrawn once it has been made to me?

A Once the Council has made an offer of a school place, it can only be lawfully withdrawn in very limited circumstances. For instance, if the place was offered on the basis of fraudulent or intentionally misleading information, even if a child has started school, the place may be withdrawn up until the end of the first term. A place may also be withdrawn where a parent has not responded to an offer within the specified timescale. Where a place is withdrawn, the application would then be considered afresh, and you would have the right of appeal.



Section 3: Admissions criteria and Camden schools



- London Underground Station
- Community School
- Voluntary aided Church of England School
- Voluntary aided Roman Catholic School
- Free school
- Academy

- 1 Camden Council offices
- 2 Thomas Coram Centre
- 3 Abacus Belsize
- 4 Argyle
- 5 Beckford
- 6 Brecknock
- 7 Brookfield
- 8 Carlton
- 9 Christ Church NW1
- 10 Christ Church NW3
- 11 Christopher Hatton
- 12 Edith Neville
- 13 Eleanor Palmer
- 14 Emmanuel
- 15 Fitzjohn's
- 16 Fleet
- 17 Gospel Oak
- 18 Hampstead Parochial
- 19 Hawley Primary
- 20 Holy Trinity & St Silas
- 21 Holy Trinity NW3
- 22 Kentish Town
- 23 King's Cross Academy

- 24 Kingsgate (EYFS/KS1)
- 25 Kingsgate (KS2)
- 26 Netley
- 27 New End
- 28 Our Lady's
- 29 Primrose Hill
- 30 Rhyl
- 31 Richard Cobden
- 32 The Rosary
- 33 St Alban's
- 34 St Aloysius (infant site)
- 35 St Aloysius (junior site)
- 36 St Dominic's
- 37 St Eugene de Mazenod
- 38 St George the Martyr
- 39 St Joseph's
- 40 St Luke's
- 41 St Mary's & St Pancras
- 42 St Mary's Kilburn
- 43 St Michael's Camden Town
- 44 St Patrick's
- 45 St Paul's
- 46 Torriano Primary

Camden community schools:

- Argyle Primary School
- Beckford Primary School
- Brecknock Primary School
- Brookfield Primary School
- Carlton Primary School
- Christopher Hatton Primary School
- Edith Neville Primary School
- Eleanor Palmer Primary School
- Fitzjohn's Primary School
- Fleet Primary School
- Gospel Oak Primary School
- Hawley Primary School
- Kingsgate Primary School
- Netley Primary School
- New End Primary School
- Primrose Hill Primary School
- Rhyl Primary School
- Richard Cobden Primary School
- Torriano Primary School

Below is the order in which Camden Council determines places for its community schools when there are more applications than places available.

Attendance at any nursery does not guarantee admission to the reception class at any school. Children who attend nursery at a school will still need to apply for a reception class place.

Community school admissions criteria

Reception places will be offered to children on a full-time basis. In the event of oversubscription, places will be offered in descending order to:

- a) Looked-after children (children in public care) or a child who was previously looked-after but immediately after being looked-after became subject to an adoption, child arrangement or special guardianship order (see note 1 on page 26).
- b) Children with a sibling* (brother or sister) at the same school who will still be on roll when they join.
* Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as the sibling. A sibling relation does not apply when the older child will leave before the younger one starts.
- c) Children whom the Council accepts have an exceptional medical or social need for a place at the school. There will have to be a clear link between the child's exceptional need and the school in question. Parents/carers will need to submit a case supported by appropriate professional evidence from a doctor, social worker, or similar professional. That evidence will need to support the link between the need and the particular school being applied for. Contact the admissions team for further guidance.
- d) Children whose parent has been a qualified teacher working at the relevant school for two years or more at the time of application and / or children of a qualified teacher at the relevant school who has been recruited to fill a vacancy for which there is a skill shortage.
- e) Other children, with priority given to those living closest to the school measured 'as the crow flies' measured from the home address to the centre of the school. The address given must be the one in which the child normally lives. Distances are measured using a computerised mapping system.

Please note that, following consultation, it has been determined that the most appropriate arrangement for Kingsgate Primary School is to have a mid-way measuring point between both school sites for admissions purposes.

Notes:

1. In order to be given highest priority for admission, a child has to fall within the definition of 'looked-after' in section 22 (1) of the Children Act 1989. As this act applies to England and Wales, a child has to be looked-after by an English or Welsh local authority in order to be given highest priority.

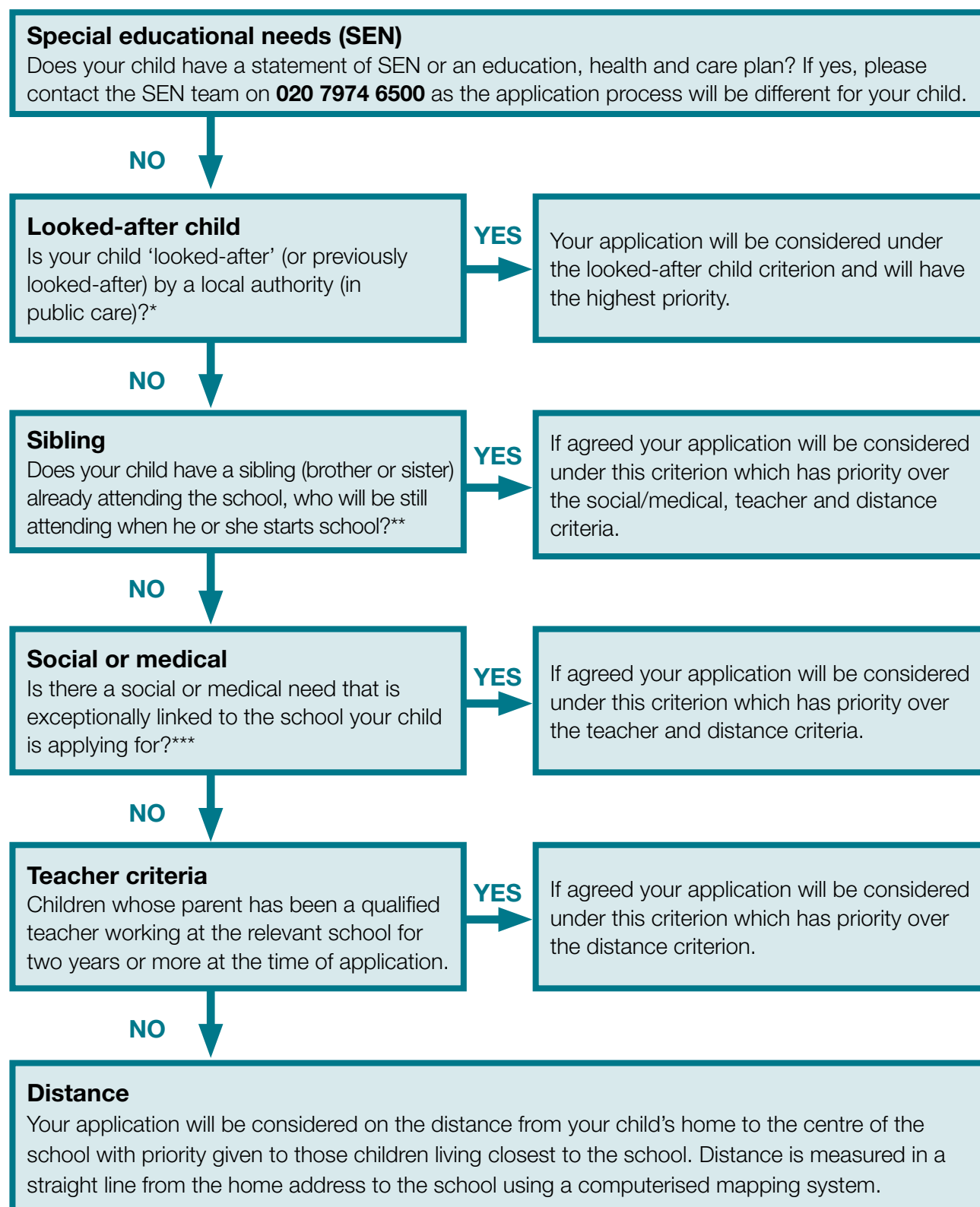
Paragraph 1.7 of the School Admissions Code gives equal highest priority to 'previously looked-after children'. Given the definition of a looked-after child, a child will have to have been looked-after by an English or Welsh local authority in order to be considered previously looked-after. Under paragraph 1.7 of the Code, a child has to have been looked after immediately before they were adopted or became a subject to a child arrangement or special guardianship order. Proof of looked-after status will be requested from the relevant local authority.

2. Any offer of a place on the grounds of proximity is conditional on the child being resident at the address provided at the closing date for application. A business address, a childminder's address, or any address other than the child's home will not be accepted. Proof of address will be sought and may be the subject of further investigation.
3. Criterion e) will be used as a 'tie-breaker' should any of the first four criteria be oversubscribed.
4. Children with an education, health and care plan that specifies the placement school will be allocated a place through a separate procedure, in accordance with the special educational needs code of practice.
5. The Council reserves the right to seek verification of the information parents have given on the application form and to withdraw places if false information has been provided.
6. Multiple births: Key Stage 1 – If only one place is available at the school and the next child who qualifies for a place is one of multiple births the school will go over their published admission numbers to support the family. These children will be 'excepted pupils' under the Key Stage 1 class size legislation.
7. Multiple births: Key Stage 2 – If only one place is available at the school and the next child who qualifies for a place is one of multiple births we will go over their published admission number in order to support the family.
8. Where one child of multiple birth has an education, health and care plan that names a specific school, the other children will be treated as having a sibling link for that academic year.
9. In the minority of cases when applicants' distance measurements are exactly the same, in blocks of flats for instance, the computer system will randomly order the priority of applicants.
10. Some schools give priority to children with exceptional social or medical needs. If you state a preference for a particular school because of medical or social needs you must explain how this school meets your child's special circumstances. Along with your application, you should submit supporting evidence which sets out the particular reasons why that school is the most suitable, and the difficulties that could be caused if they were to attend another school. This will normally be in the form of a letter from a suitably qualified professional, such as a doctor or social worker for example. Please note that hospital appointment letters cannot be accepted as proof. If you or your child has mobility issues then you will be expected to accept a place at your nearest community school.

Each application under this criterion will be considered by the social medical advisory panel, which includes a consultant paediatrician, admissions officer, senior social worker, educational psychologist and school inclusion officer.

For further information on deferred entry and requests for admission to a primary school outside a child's age group, see section 5, page 45 of this guide.

Camden community schools only



* Proof of 'looked-after' status will be requested from the relevant local authority. This also applies to a child who was previously looked-after but immediately after being looked-after became subject to an adoption, child arrangement or special guardianship order.

** Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as the sibling. A sibling relation does not apply when the older child will leave before the younger one starts.

*** Independent professional evidence must be included with the application. See page 19 for further details.



Camden primary schools

Note: Details of admissions criteria for community schools are on pages 25 to 27 of this booklet.

Full admissions criteria for voluntary aided, free schools or King's Cross Academy are available from the individual schools or published on their websites.



Camden schools:
Bright futures

Community schools

Academy

Free schools

Roman Catholic

Church of England

Church of England (FREE)


Abacus Belsize Primary School

Type of school: Free school

Headteacher: Vicki Briody


Approved entry: 30

No nursery provision.

 Jubilee Waterside Centre,
105 Camley Street, N1C 4PF

 020 7387 8018

 admin@abacus-cfbt.org

 abacus-cfbt.org

Argyle Primary School

Type of school: Community

Headteacher: Jemima Wade

Approved entry: 60

Number of full-time nursery places: 39

 Tonbridge Street, WC1H 9EG

 020 7837 4590

 admin@argyle.camden.sch.uk

 argyle.camden.sch.uk

Beckford Primary School


Type of school: Community

Headteacher: Samantha Smith

Approved entry: 60

Number of full-time nursery places: 26

 Dornfell Street, NW6 1QL

 020 7435 8646

 admin@beckford.camden.sch.uk

 beckford.camden.sch.uk

Brecknock Primary School

Type of school: Community

Headteacher: Marianne Porter

Approved entry: 60

Number of nursery places: 26

 Cliff Villas, NW1 9AL





 020 7485 6334

 admin@brecknock.camden.sch.uk

 brecknock.camden.sch.uk





Brookfield Primary School

Type of school: Community
Headteacher: Acting Head: Laurel Fleck
Approved entry: 60
Nursery places: 39, mix of full and part-time

 Chester Road, N19 5DH
 020 7272 9627
 admin@brookfield.camden.sch.uk
 brookfield.camden.sch.uk





Carlton Primary School

Type of school: Community
Headteacher: Jacqueline Phelan
Approved entry: 60
Number of full-time nursery places: 52

 Grafton Road, NW5 4AX
 020 7485 1947
 admin@carlton.camden.sch.uk
 carlton.camden.sch.uk





Christ Church CofE Primary School, NW1

Type of school: Church of England
Headteacher: Paula Walker
Approved entry: 30
Number of full-time nursery places: 26

 Redhill Street, Regent's Park, NW1 4BD
 020 7387 7881
 admin@cchurchnw1.camden.sch.uk
 cchurchnw1.camden.sch.uk




Christ Church Primary School, Hampstead, NW3

Type of school: Church of England
Headteacher: Katy Forsdyke
Approved entry: 28

 Christchurch Hill, Hampstead, NW3
 020 7435 1361
 admin@cchurchnw3.camden.sch.uk
 christchurchschool.co.uk





Christopher Hatton Primary School

Type of school: Community
Headteacher: Gwen Lee
Approved entry: 30
Number of full-time nursery places: 26

 38 Laystall Street, EC1R 4PQ
 admin@chrishatton.camden.sch.uk
 chrishatton.camden.sch.uk





Edith Neville Primary School

Type of school: Community
Headteacher: Ruby Nasser
Approved entry: 30
Number of full-time nursery places: 26

 174 Ossulston Street, NW1 1DN
 020 7387 7158
 admin@edithneville.camden.sch.uk
 edithneville.camden.sch.uk





Eleanor Palmer Primary School

Type of school: Community
Headteacher: Kate Frood
Approved entry: 30
Number of full-time nursery places: 26

 Lupton Street, NW5 2JA
 020 7485 2155
 admin@eleanorpalmer.camden.sch.uk
 eleanorpalmer.camden.sch.uk





Emmanuel CofE Primary

Type of school: Church of England
Headteacher: Kathryn Fitzsimmons
Approved entry: 30
Number of full-time nursery places: 26

 152-158 Mill Lane, NW6 1TF
 020 7431 7984
 admin@emmanuel.camden.sch.uk
 emmanuel.camden.sch.uk





Fitzjohn's Primary School

Type of school: Community
Headteacher: Rob Earrey
Approved entry: 30
Number of full-time nursery places: 26

 86a Fitzjohn's Avenue, NW3 6NP
 020 7435 9797
 admin@fitzjohns.camden.sch.uk
 fitzjohns.camden.sch.uk


Fleet Primary School

Type of school: Community
Headteacher: Don McGibbon
Approved entry: 30
Number of full-time nursery places: 26

 Fleet Road, NW3 2QT
 020 7485 2028
 admissions@fleet.camden.sch.uk
 fleet.camden.sch.uk





Gospel Oak Primary School

Type of school: Community
Headteacher: John Hayes
Approved entry: 60
Number of full-time nursery places: 52

 Mansfield Road, NW3 2JB
 020 7485 7435
 admin@gospeloakschool.com
 gospeloak.camden.sch.uk





Hampstead Parochial CofE Primary School

Type of school: Church of England
Headteacher: Allan McLean
Approved entry: 30

 Holly Bush Vale, Heath Street,
Hampstead, NW3 6TX
 020 7435 4135
 admin@hampsteadprim.camden.sch.uk
 hampsteadprim.camden.sch.uk

Hawley Primary School

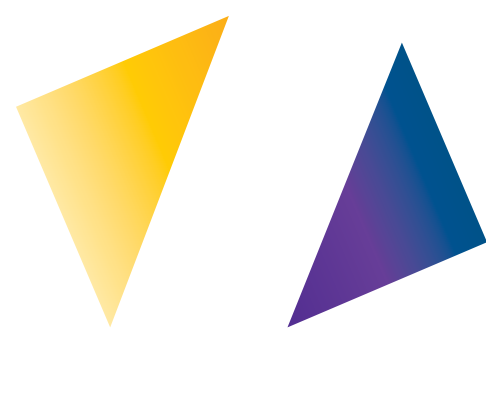
Type of school: Community
Headteacher: Anne Fontaine
Approved entry: 30
Number of full-time nursery places: 26

 3 Hawley Road, NW1 8RP
 020 7485 5020
 admin@hawley.camden.sch.uk
 hawley.camden.sch.uk

Holy Trinity CofE Primary School, NW3

Type of school: Church of England
Headteacher: Laura Hall
Approved entry: 27

 Trinity Walk, Maresfield Gardens,
Swiss Cottage, NW3 5SQ
 020 7435 9089
 admin@holyltrinitynw3.camden.sch.uk
 holyltrinitynw3.co.uk




Holy Trinity and St Silas CofE Primary

Type of school: Church of England

Headteacher: Lorraine Dolan

Reception entry: 30

 Hartland Road, NW1 8DE

 020 7267 0771

 admin@holyltrinitynw1.camden.sch.uk

 holytrinitynw1.camden.sch.uk

Kentish Town CofE Primary School


Type of school: Church of England

Headteacher: James Humphries

Approved entry: 30

Number of full-time nursery places: 26

 Islip Street, NW5 2TU

 020 7485 1279

 admin@kentishtown.camden.sch.uk

 kentishtown.camden.sch.uk


King's Cross Academy


Type of school: Academy

Headteacher: Emyr H. Fairburn

Approved entry: 60

Number of full-time nursery places: 26

 King's Cross Academy,
4 Wollstonecraft St, N1C 4BT

 020 7504 0533

 admin@kingscrossacademy.org.uk

 kingscrossacademy.org.uk


Kingsgate Primary School

Type of school: Community


Headteacher: Liz Hayward

Approved entry: 90

Number of full-time nursery places: 39

 **EYFS / KS1:** No 1 Liddell Place, NW6 2DJ
(ages three to seven)

KS2: Kingsgate Road, NW6 4LB
(ages seven to 11)

 020 7624 5379

 admin@kingsgate.camden.sch.uk

 kingsgateprimaryschool.org.uk


Netley Primary School


Type of school: Community

Executive Head: Bavaani Nanthabalan

Reception entry: 60

Number of full-time nursery places: 37

 Netley Campus,
74 Stanhope Street, NW1 3EX

 020 3772 0350

 admin@netley.camden.sch.uk

 netley.camden.sch.uk

New End Primary School


Type of school: Community

Headteacher: Karyn Ray

Reception entry: 60

Number of full-time nursery places: 39

 Streatley Place, NW3 1HU

 020 7431 0961

 admin@newend.camden.sch.uk

 newend.camden.sch.uk

Our Lady's Catholic Primary School

Type of school: Catholic

Executive Head: Juliette Jackson

Head of School: Moya Richardson

Approved entry: 30

Number of full-time nursery places: 26
(shared with St Michael's)





 Pratt Street, NW1 0DP  020 7485 7997

 admin@ourladys.camden.sch.uk

 ourladys.camden.sch.uk





Primrose Hill Primary School

Type of school: Community
Headteacher: Robin Warren
Reception entry: 60
Number of full-time nursery places: 39

 Princess Road, NW1 8JL
 020 7722 8500
 admissions@primrosehill.camden.sch.uk
admin@primrosehill.camden.sch.uk
 primrosehill.camden.sch.uk





Rhyl Primary School

Type of school: Community
Headteacher: Helen Connor
Approved entry: 60
Number of full-time nursery places: 52

 7-31 Rhyl Street, NW5 3HB
 020 7485 4899
 admin@rhylprim.camden.sch.uk
 rhylprim.camden.sch.uk





Richard Cobden Primary School

Type of school: Community
Headteacher: Kathy Bannon
Reception entry: 60
Number of full-time nursery places: 52

 29 Camden Street, NW1 0LL
 020 7387 5909
 admin@rcobden.camden.sch.uk
 rcobden.camden.sch.uk


The Rosary Catholic Primary School

Type of school: Catholic
Interim Headteacher: Peter Keane
Approved entry: 45
Number of full-time and part-time nursery places: 39

 238 Haverstock Hill, NW3 2AE
 020 7794 6292
 admin@rosary.camden.sch.uk
 rosary.camden.sch.uk

St Alban's CofE Primary School

Type of school: Church of England
Headteacher: Rebecca Hughes
Approved entry: 30
Number of full-time nursery places: 26

 Baldwin's Gardens, Holborn, EC1N 7SD
 020 7242 8585
 admin@stalbans.camden.sch.uk
 stalbanscamden.co.uk

St Aloysius Catholic Primary School

Type of school: Catholic Primary
Executive Head: Clare McFlynn
Head of School: Bronagh McCann
Approved entry: 60
Number of full-time nursery places: 30

 **Main office and upper school:**
Aldenham Street, NW1 1PS
Lower school: 28 Phoenix Road, NW1 1TA
Nursery: Charrington Street, NW1 1RS
 020 7387 9591
 admin@acps.camden.sch.uk
 acps.camden.sch.uk





St Dominic's Catholic Primary School

Type of school: Catholic primary

Headteacher: Jennifer O'Prey

Approved entry: 45

Number of full-time nursery places: 39

 Southampton Road, NW5 4JS
 020 7485 5918
 admin@stdominics.camden.sch.uk
 stdominics.camden.sch.uk





St Eugene de Mazenod Catholic Primary School

Type of school: Catholic

Executive Head: Juliette Jackson

Head of School: Rebecca Smith

Approved entry: 30

 Mazenod Avenue,
West Hampstead, NW6 4LS
 020 7624 4837
 admin@steugene.camden.sch.uk
 steugene.camden.sch.uk



St George the Martyr CofE Primary School

Type of school: Church of England

Headteacher: Adam Young

Approved entry: 30

Number of full-time nursery places: 18

 John's Mews, WC1N 2NX
 020 7405 5640
 admin@stgeorge.camden.sch.uk
 stgeorge.camden.sch.uk





St Joseph's Catholic Primary School

Type of school: Catholic

Executive Head: Helen Tyler

Approved entry: 30

Number of full-time nursery places: 26

 Macklin Street, WC2B 5NA
 020 7242 7712
 admin@stjosephs.camden.sch.uk
 stjosephs.camden.sch.uk





St Luke's CofE School, NW3

Type of school: Church of England Free School

Executive Headteacher: Allan McLean

Head of School: Jo Iwanicki

Approved entry: 15

 Kidderpore Avenue, NW3 7SU
 020 7435 5604
 office@stlukesschool.org.uk
 stlukesschool.org.uk




St Mary and St Pancras CofE Primary School

Type of school: Church of England

Headteacher: Jules Belton

Approved entry: 30

Number of full-time nursery places: 26

 81 Werrington Street, NW1 1QP
 020 7387 6117
 admin@stmp.camden.sch.uk
 stmp.camden.sch.uk

St Mary's CofE School, Kilburn





Type of school: Church of England

Executive Head: Juliette Jackson

Head of School: Harvey Webb

Approved entry: 30

Number of full-time nursery places: 26

 Quex Road, Kilburn, NW6 4PG
 020 7372 6565
 admin@stmarykilburn.camden.sch.uk
 stmarykilburn.camden.sch.uk

St Michael's Camden Town

Type of school: Church of England

Executive Head: Juliette Jackson


Head of School: Clare Dyson

Approved entry: 30

Number of full-time nursery places:

26 (shared with Our Lady's)

 88 Camden Street, NW1 0JA

 020 7485 8965

 admin@stmichaels.camden.sch.uk

 stmichaels.camden.sch.uk

St Patrick's Catholic Primary School

Type of school: Roman Catholic

Headteacher: Sean Cranitch


Approved entry: 30

Number of full-time nursery places: 26

 Holmes Road, NW5 3AH

 020 72671200

 admin@stpatricks.camden.sch.uk

 stpatricks.camden.sch.uk

St Paul's CofE Primary School

Type of school: Church of England


Headteacher: Clive Hale

Approved entry: 30

 Elsworthy Road, Primrose Hill, NW3 3DS

 020 7722 7381

 admin@stpauls.camden.sch.uk

 stpauls.camden.sch.uk

Torriano Primary School


Type of school: Community

Headteacher: Helen Bruckdorfer

Approved entry: 58

Number of full-time nursery places: 37

 Torriano Avenue, NW5 2SJ

 020 7424 0202

 admin@torriano.camden.sch.uk

 torriano.camden.sch.uk



Section 4: Results and appeals

Application results

Notification of results

If you applied online then you will be able to pick up your result on the evening of **16 April 2019**. If you do not receive this notification, then you will be able to log into your e-admissions account from 17 April 2019 and view the outcome of your online application. If you have problems accessing the outcome of your online application, please contact the school admissions team as soon as possible. You will be asked to contact us to confirm whether or not you wish to accept the offer. Please ensure that you accept/decline the offer online by the deadline of **30 April 2019**. If you do not respond, it could result in the offer being withdrawn and offered to the next child on the waiting list. Similarly, if a place is offered and accepted but the child does not start school within two weeks following the start of term, the place may be offered to another child.

Waiting lists

Waiting lists for all Camden primary schools are ordered according to the published admissions criteria. The waiting list does not take account of the parents' order of preference because 'preference' is not part of the admission criteria. A child's name will not be placed on any waiting list for a lower preference where he or she has been offered a place at a school that the parent ranked higher. Waiting lists are revised every time any relevant factors relating to any applicant changes and it is possible for applicants to go down as well as up the list. A place on the waiting list is not a guarantee of a place in the school. Equally, the length of time spent on a waiting list does not affect your place on the list. All applications that are deemed to be late (received after the closing date of **15 January 2019**) are placed at the appropriate place on the waiting list once offers have been made.

Example 1

A parent ranks Kingsgate as highest preference and is offered a place there. The child will not be put on the waiting list for any of the schools that were ranked lower by the parent, as they were offered their highest possible preference.

Example 2

A parent names three preferences on their application and ranks them in the following order:

- 1** Netley
- 2** Edith Neville
- 3** Fitzjohn's

If the parent is offered Edith Neville, the child's name will remain on the Netley waiting list, as this preference was higher than the offered school. However, the parent will not be put on the Fitzjohn's waiting list as this school was listed lower than the offered school.

If you are not successful with any of the schools you expressed a preference for, Camden admissions team will attempt to offer Camden residents the nearest Camden primary school that has a vacancy.

Parents will still have the right of appeal in respect of any preference which they have not been offered.

Appeals

You may appeal for a place at any school to which you have applied and have been refused a place. In other words, you can make an appeal for any of your preferences. For voluntary aided schools in Camden, the responsibility for appeal arrangements rests with the school and you should contact them directly for details. For community schools, the responsibility for appeals rests with Camden Council. If you want to appeal for a community school, please apply online at camden.gov.uk/schoolappeal.

Please note: Appeals should be submitted to committee services no later than **17 May 2019**. Appeals are heard by an independent panel. A decision by an appeal panel whether or not to offer a school place is binding on the admissions authority. If your appeal for a school is unsuccessful you may not appeal for the same school within one academic year, unless there has been a material change in circumstances.

Acceptance of a place at a school does not affect your right to appeal for a place at another school. However, if you decide to appeal, it is wise to secure a place for your child at an alternative school in case your appeal is unsuccessful. This is because reception class appeals are normally heard during the second half of the summer term. By this time, there will be very few alternative schools that would still have vacancies. Camden Council is always willing to discuss alternative schools with vacancies at any stage in the process. Please see the table on page 38 with information about appeals held during June/July 2017 for primary reception applications.



Photo by Nadine Brandt

This information is only for the relevant community schools where appeals were heard. If a community school is not listed, then there were no appeals for that community school.

If you require appeal information about any Camden voluntary aided school please contact the relevant school directly.

| School | Number of reception appeals in 2018 | Successful |
|---------------------------|-------------------------------------|------------|
| Eleanor Palmer | 4 | 0 |
| Emmanuel | 2 | 0 |
| Fitzjohn's | 1 | 0 |
| Gospel Oak | 1 | 0 |
| Hawley | 2 | 0 |
| Holy Trinity and St Silas | 1 | 0 |
| Kentish Town | 1 | 0 |
| St Mary's Kilburn | 1 | 0 |
| Torriano | 1 | 0 |

Getting help

If you have any queries regarding these arrangements please do not hesitate to contact the Camden admissions team.

Postal address only:

School admissions team

Supporting People

Camden Council

Town Hall

Judd Street

London, WC1H 9JE

Tel: **020 7974 1625**

Email: **admissions@camden.gov.uk**

Website: **camden.gov.uk/admissions**

If you want to find out information about schools in other boroughs, you will need to contact the relevant school or local authority directly. See page five of this booklet.

Results and statistics for Camden primary schools (2017 and 2018) on offer date

On the following table on page 40 are the results and statistics from previous years for admission into Camden primary schools. The figures represent a snapshot of the position on the offer date for the years 2017 and 2018. The table shows:

1. Number of places in reception class each school can offer.
2. The number of applications received, indicating the degree to which the school was oversubscribed.
3. Number of places offered under each of the following criterion in the last two years:
 - Those with education, health and care plans
 - Those with sibling(s) already attending the school
 - Those with exceptional social/medical circumstances.
4. The cut-off distances beyond which applicants were initially not admitted when the results were published in April 2016 and April 2017. The distances are measured in miles.

The distance criterion is the one on which the majority of applications to community schools are judged. In this column we publish data for community schools for each of the last two years.



| School name | Admission number per year | Total number of applications received | | Total number of places offered to children with an education, health and care plan | | Total number of siblings offered | | Total number of places offered on the basis of exceptional social/medical circumstances | | Furthest child offered on the offer date in miles | |
|--------------------------|---------------------------|---------------------------------------|------|--|------|----------------------------------|------|---|------|---|---------|
| | | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 | 2017 | 2018 |
| Abacus | 30 | 154 | 166 | 0 | 0 | 7 | 10 | 0 | 0 | Unknown | Unknown |
| Argyle | 60 | 95 | 68 | 0 | 0 | 27 | 19 | 1 | 2 | n/a | n/a |
| Beckford | 60 | 176 | 162 | 0 | 0 | 21 | 22 | 0 | 1 | 0.467 | 0.523 |
| Brecknock | 60 | 90 | 94 | 0 | 0 | 12 | 17 | 0 | 0 | n/a | n/a |
| Brookfield | 60 | 158 | 131 | 0 | 0 | 23 | 17 | 1 | 0 | 0.715 | n/a |
| Carlton | 60 | 84 | 65 | 0 | 0 | 22 | 15 | 0 | 0 | n/a | n/a |
| Christ Church NW1 | 30 | 71 | 55 | 0 | 0 | 13 | 12 | 0 | 0 | 0.4195 | n/a |
| Christ Church Hampstead | 28 | 158 | 176 | 0 | 0 | 9 | 12 | 0 | 0 | 0.642 | 0.141 |
| Christopher Hatton | 30 | 114 | 127 | 1 | 0 | 10 | 10 | 0 | 0 | 0.357 | 0.359 |
| Edith Neville | 30 | 64 | 44 | 0 | 0 | 6 | 4 | 0 | 0 | n/a | n/a |
| Eleanor Palmer | 30 | 242 | 271 | 1 | 0 | 10 | 12 | 0 | 1 | 0.148 | 0.111 |
| Emmanuel | 30 | 191 | 204 | 0 | 0 | 9 | 7 | 0 | 0 | - | 0.031 |
| Fitzjohn's | 30 | 286 | 278 | 1 | 1 | 12 | 15 | 0 | 0 | 0.219 | 0.146 |
| Fleet | 30 | 163 | 133 | 0 | 0 | 21 | 9 | 0 | 0 | 0.225 | 0.375 |
| Gospel Oak | 60 | 219 | 224 | 2 | 2 | 20 | 28 | 0 | 0 | 0.454 | 0.323 |
| Hampstead Parochial | 30 | 166 | 208 | 0 | 0 | 5 | 6 | 0 | 0 | 0.5497 | 0.295 |
| Hawley Primary | 30 | 170 | 175 | 1 | 1 | 6 | 11 | 0 | 0 | 0.401 | 0.271 |
| Holt Trinity & St Silas | 30 | 97 | 145 | 0 | 0 | 3 | 10 | 0 | 0 | 1.5184 | 0.044 |
| Holy Trinity NW3 | 27 | 91 | 119 | 1 | 0 | 7 | 8 | 0 | 0 | 0.383 | * |
| Kentish Town | 30 | 118 | 130 | 4 | 1 | 7 | 9 | 0 | 0 | 0.304 | 0.138 |
| King's Cross Academy | 60 | 184 | 166 | 1 | 0 | 14 | 16 | 2 | 1 | 0.65 | 0.515 |
| Kingsgate | 90 | 205 | 262 | 0 | 0 | 36 | 51 | 1 | 0 | n/a | 0.491 |
| Netley | 60 | 89 | 62 | 1 | 0 | 14 | 19 | 0 | 0 | n/a | n/a |
| New End | 60 | 181 | 204 | 1 | 0 | 15 | 10 | 0 | 0 | n/a | 1.063 |
| Our Lady's | 30 | 52 | 49 | 0 | 0 | - | 0 | 0 | 0 | n/a | n/a |
| Primrose Hill | 60 | 247 | 233 | 0 | 0 | 30 | 16 | 0 | 1 | 0.631 | 0.612 |
| Rhyl | 60 | 94 | 78 | 0 | 0 | 22 | 16 | 0 | 0 | n/a | n/a |
| Richard Cobden | 60 | 99 | 84 | 1 | 0 | 21 | 18 | 0 | 0 | n/a | n/a |
| The Rosary | 45 | 125 | 115 | 0 | 0 | - | 0 | 0 | 0 | * | * |
| St Alban's | 30 | 70 | 58 | 1 | 1 | 13 | 7 | 0 | 0 | 0.625 | n/a |
| St Aloysius | 60 | 84 | 60 | 0 | 0 | - | 0 | 0 | 0 | n/a | n/a |
| St Dominic's | 45 | 83 | 79 | 0 | 0 | - | 0 | 0 | 0 | n/a | n/a |
| St Eugene De Mazenod | 30 | 96 | 110 | 0 | 0 | - | 0 | 0 | 0 | * | * |
| St George the Martyr | 30 | 83 | 83 | 1 | 0 | 9 | 9 | 0 | 0 | 0.417 | 0.226 |
| St Joseph's | 30 | 77 | 63 | 2 | 0 | - | 12 | 0 | 0 | * | n/a |
| St Luke's | 15 | 91 | 82 | 0 | 0 | 7 | 5 | 0 | 0 | 0.15 | 0.269 |
| St Mary & St Pancras | 30 | 96 | 75 | 0 | 2 | 20 | 6 | 0 | 0 | 0.0885 | 0.237 |
| St Mary's Kilburn | 30 | 121 | 155 | 2 | 0 | 6 | 19 | 0 | 0 | 0.384 | 0.131 |
| St Michael's Camden Town | 30 | 39 | 34 | 0 | 0 | 8 | 4 | 0 | 0 | n/a | n/a |
| St Patrick's | 30 | 72 | 59 | 0 | 0 | - | 0 | 0 | 0 | 0.2797 | n/a |
| St Paul's | 30 | 124 | 160 | 1 | 0 | 6 | 9 | 0 | 0 | 0.3966 | 0.211 |
| Torriano Primary | 60 | 185 | 219 | 1 | 0 | 22 | 23 | 0 | 1 | 0.573 | 0.352 |

* - These schools only offered places based on their faith criteria and not on distance

n/a - These schools had vacant places after the offer date

Route B only

Open criterion only

Section 5: Further useful information



Special educational needs (SEN)

Children with a statement of SEN or an education, health and care plan

The application process is different for children with statements of special educational needs (SEN), or an education, health and care (EHC) plan, although parents can make use of this booklet to gain general information about Camden primary schools. Parents of children who have an EHC plan should not apply through this process, but should be guided by the SEN team of the local authority that maintains the EHC plan. Please read pages 42 to 43 for details on Camden's special schools and other provision.

Children being assessed for an EHC plan

If your child is being assessed for special needs you need to apply by completing the online application (for mainstream schools only, see page 9). You do not have to wait until the assessment is completed before applying for a place for your child. Please seek the advice of the SEN team of the local authority that is carrying out the assessment.

Camden's Local Offer

Every local authority has to publish information in one place setting out the support that is available for children and young people from birth to 25 years who have special educational needs and disabilities (SEND).

This includes information about education, health and care services, leisure activities and support groups, including information about access to services, any eligibility criteria, how decisions are made and who makes them.

The Local Offer is more than a directory of services. It also provides support and advice to young people with SEND and their families. Visiting the Local Offer website should be your first step when looking for information about services and activities across the borough.

Visit localoffer.camden.gov.uk

Special schools, units and resource bases for primary age children



Frank Barnes School for Deaf Children

Dani Sive, Headteacher
4 Wollstonecraft Street
London N1C 4BT
Phone/Minicom: **020 7391 7040**
Mobile phone (for text/SMS): **07970 626197**
Email: **admin@fbarnes.camden.sch.uk**
Website: **fbarnes.camden.sch.uk**

Rated 'outstanding' by Ofsted, Frank Barnes caters for deaf children aged two to 11. The school is based in a brand new school in King's Cross. The state-of-the-art bilingual school caters for deaf children from Camden and across London. It is co-located with King's Cross Academy for primary children.

The Children's Hospital School at Great Ormond Street and University College Hospital

Great Ormond Street
London WC1N 3JH
Phone: **020 7813 8269**
Email: **head@gosh.camden.sch.uk**
Website: **gosh.nhs.uk/welcome-childrens-hospital-school**

Caters for children and young people up to the age of 19 who are inpatients of the hospital.

Kentish Town Primary School resource bases for physically disabled children and pupils with autism

Islip Street
London NW5 2TU
Phone: **020 7485 1279**
Email: **admin@kentishtown.camden.sch.uk**
Website: **www.kentishtown.camden.sch.uk**

Caters for children aged three to 11 with a physical disability or autism who have an education, health and care plan, or who are undergoing a statutory assessment.

Woodlands autistic spectrum disorder resource base

Netley Primary School
Netley Campus
74 Stanhope Street
London NW1 3EX
Phone: **020 3772 0350**
Email: **admin@netley.camden.sch.uk**
Website: **netley.camden.sch.uk**

Caters for children aged three to 11 years with an autistic spectrum disorder who have an education, health and care plan, or who are undergoing a statutory assessment.

Royal Free Hospital Children's School

Royal Free Hospital
6 West B/6th floor
Pond Street
London NW3 2QG
Phone: **020 7472 6298 / 6121**
Email: **admin@royalfree.camden.sch.uk**
Website: **www.royalfree.camden.sch.uk**

Caters for children aged five to 16 who are in-patients or out-patients of the Royal Free Hospital, or clients of Open Minded (child and adolescent mental health service).



Swiss Cottage School, Development and Research Centre

Vijita Patel, Headteacher

Avenue Road

London NW8 6HX

Phone: **020 7681 8080**

Email: **admin@swisscottage.camden.sch.uk**

Website: **swisscottage.camden.sch.uk**

This state-of-the-art school (pictured above), which is rated 'outstanding' by Ofsted, offers 232 places for children with complex learning difficulties, including autism.

Torriano Primary School language resource base

Torriano Avenue

London NW5 2SJ

Phone: **020 7424 0202** (Key Stage Two - juniors) and **020 7485 4325** (Key Stage One - infants)

Email: **admin@torriano.camden.sch.uk**

Website: **torriano.camden.sch.uk**

This caters for children with a severe specific speech or language impairment with social communication difficulties, who have an education, health and care plan or who are undergoing a statutory assessment.

For more information visit **camden.gov.uk/sen** or contact Camden's special educational needs team on **020 7974 6500**.

Help with home to school transport

Children under 11 can travel free on London buses. If your child has to travel more than two miles to school and the journey is unreasonable by bus, and you are on a low income, your child may be eligible for a travel card. There must also have been no places available at an appropriate school nearer to your home at the time you applied for a school place.

If you believe that there are exceptional grounds for you to be issued with a travel pass please contact:

Postal address only

School admissions

Camden Council

Town Hall

Judd Street

London, WC1H 9JE

Telephone: **020 7974 1625**

Email: **admissions@camden.gov.uk**

Please note: there is no help available for adults taking their children to school.

Other financial support

Parents should note that due to financial circumstances, Camden Council is unable to provide clothing grants for school pupils. If in receipt of benefits, please seek further advice from the agency providing that benefit or contact

Camden's welfare rights and benefits advice service. See **camden.gov.uk** for further details.

Holidays in term time and extended leave

Parents should not take children out of school when it is avoidable because of the effect that absence can have on a child's educational progress. Schools expect parents to support children's learning by ensuring that they attend regularly and punctually. Holidays in term time and extended leave are subject to the school's approval and a child's place will not be held open indefinitely. If leave is granted the headteacher will tell you how long your child's place will remain available. Children who are taken on holiday or extended leave may lose their places and, therefore, may not be able to return to their previous school.

Medication

The headteacher should be told if a child is receiving medical treatment. Medication should, when possible, be given at home. If it is necessary for a child to take prescribed medication during school hours, this should be discussed in full with the headteacher so appropriate arrangements can be made.

Books

Camden Council provides all books required for the curriculum at primary schools.



Deferred entry

Children are required by law to receive full-time education at the start of the school term following their fifth birthday but have the opportunity to start in the Reception year in the September following their fourth birthday. All children will normally be admitted to the Reception year at school in the September following their fourth birthday. Your child will get the most from their Reception education if they start at the same time as other children at the beginning of the school year.

If you feel there are exceptional circumstances, you may request that your child's admission be deferred until later in the Reception year.

Parents can also request their child attends part-time until they reach compulsory school age. Please contact the school for further details. You must still apply at the normal time even if you wish to defer entry or attend on a part time basis.

Requests for admission to primary school outside a child's age group including summer born children

Children are educated in school with others of their age group. However, parents may request that their child is exceptionally admitted outside their age group. The admission authority* of a school must decide whether or not the individual child's circumstances make this appropriate on educational grounds.

Such requests will only be agreed in exceptional circumstances. There is no right to appeal if a place cannot be offered in another age group at the school.

Summer born children are defined as born between 1st April and the 31st August in the relevant year.

Each admission authority must make its own decision, but may expect to see evidence of an individual child's educational need. They may want to discuss with parents the impact of the child being educated with children of a different age, both within primary school and at transition to secondary school when admission outside the age cohort cannot be guaranteed.

Parents seeking admission to an age group below the child's actual age should submit their request in the September of the year when children of the same age are due to start school. It is recommended that parents also apply for a school place in their child's actual age group before the closing date on 15 January. This enables the application to be processed and a school place secured in the child's actual age group if the request is refused by an admission authority.

If the admission authority approves the request, the parent will be advised to reapply in the following year and provide a copy of the decision. However there can be no guarantee of a place being available at the school, as this is dependent on the number of applications and pattern of admissions for that year. It is not possible to reserve a place for the following year. Parents are therefore advised to have alternative arrangements in place.

* The local authority is the admission authority for community schools. The governing body is the admission authority for all other schools. Any decision is applicable only to the school for which the admission authority is responsible.







Photo by Nadine Brandt



Fraudulent applications

Camden Council takes very seriously any attempt to obtain a school place by fraud. All cases are investigated and the use of credit reference agencies has improved detection rates.

If you know someone who intends to or has used a false address to get a school place, you can report this confidentially to the Camden admissions team on 020 7974 1625 or email admissions@camden.gov.uk

You do not need to give your name but please provide as much information as possible so that we can investigate the matter fully.

Apply online at:
www.eadmissions.org.uk

Admissions team Children, schools and families

Postal address only:
Camden Council
Town Hall
Judd Street
London WC1H 9JE

Telephone: 020 7974 1625
Email: admissions@camden.gov.uk



Camden schools:
Bright futures

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camden.gov.uk/admissions

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