



**KENTISH TOWN CE PRIMARY SCHOOL (CAMDEN)
(St Benet & All Saints)**

**PUBLIC MINUTES
FULL MEETING OF THE BOARD
3rd JULY 2018 at 4.00 PM**

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Peter Anthony Chair	✓
LDBS (2)		Colin Reader, Vice Chair	✓
		Gillian Dale-Skey,	✓
PCC (2)		Jacqueline Ewers	✓
		James Farmer	✓
Deanery Synod (2)		Kieran Smith	✓
		Rosie Partin	X
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	✓
	Teaching Staff (1)	Karen Trussler	✓
		Daniela Rader	✓
Local Authority (LA) (1)		Kate Rowland	✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	✓
Parent Elected Governor		Rachel Wrangham	✓
		Fan Yeung	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓
Visitor:		Ed Taylor	✓
		Fiona Lovering	✓

	PART 1 – PUBLIC ITEMS	Actions/ Date
1	Opening Prayer	
1.1	Father Peter opened the meeting in prayer. Father Peter also encouraged everyone to stay behind after the meeting and partake of a glass of fizz.	

2	Welcome and acceptance of AOB	
2.1	Father Peter welcomed everyone to the meeting and asked if there were any items for AOB. Father Peter has one item.	
3	Apologies for absence	
3.1	Rosie Partin could not make it.	
4	Declaration of Interests	
4.1	None.	
5	Minutes of the previous minutes	
5.1	Father Peter asked those present if they approved the Minutes/Confidential Minutes of the last meeting as a true record of what was discussed. Rachel noted that the minutes indicated that James Humphries was present which is incorrect. Pam to amend and all Governors present indicated that they were happy to approve the minutes with this amendment.	Action: The Minutes of the meeting were approved.
6	Actions and Matters Arising	
6.1	Strategic Vision Document – Some Committees have not discussed this document. Father Peter asked that all committees discuss this document and it will be on the Agenda for the next meeting. GDPR – Privacy Notices have been done and we are at present seeking permission for photos.	Action: Agenda item for the next meeting.
7	Next Academic Year	
7.1	Retiring Governors - The Governing Body said a huge thank you to Kate Rowland for her huge commitment to the school over the past 10 years. Kate Rowland said she had considered it a privilege to be a Governor in this very special environment within which the leadership is second to none. Father Peter welcomed Fiona Lovering who is on the cusp of being named as Kate's successor. Gill's membership of the Governing Body has also been renewed. Gill has been on the Governing Body as an LDBS Governor at our school for 21 years. Staff Leavers - Daniela Rader, Ellise Kelly and Anna Williamson. The Governing Body said a huge thank you to all these leavers who have contributed so much to our school. Daniela has been here for 10 years and is a fantastic teacher and amazing leader who really cares. Ed Taylor who is visiting tonight will take over Daniela's place as an associate member when she leaves. Father Peter asked if all members were happy with the committees to which they are a member and they all agreed. James Farmer and Rachel Wrangham have agreed to carry on as Chair of their Committees and Jacqueline Ewers will be taking over as Chair of the Children, Families and Communities Committee.	
8	Presentation: SEND Hub	
8.1	James H reported that it was 1 year since the start of the SEND Hub and that there had been a huge input from Grant Jacobson and Miriam	

	<p>Nadarajah. Six meetings have taken place and two Open School Weeks have taken place. Attached is an illustration based on the feedback given by the Hub schools. This feedback was extraordinarily positive and we had been commissioned for another year. James H also reported that he had presented at the Hub event in Camden and there was very good engagement from the other schools.</p> <p>Grant reported to Governors that he felt the reason that it had been so successful was because it had been a real collaboration with the other schools. Also Open School Weeks had been very well attended. Over 40 schools have visited us so far and staff at KTS had been very accommodating about the extra work and scrutiny by visitors.</p> <p>Rachel asked what happens if other new schools sign up, would we face challenges? Yes there would be challenges. We were also hoping to get more secondary schools signed up.</p> <p>A Governor asked for a reminder of the finances involved with running the Hub. Grant informed them that we receive £10,000 per year. Money is spent on refreshments for the meeting and nominal release costs to the schools involved. We also provide reports and resources to the schools. The time frame for running the SEN Hub is three years also every year we have to prove impact and basically interview to carry on running the Hub.</p> <p>We have bought into the EYFS and Primary Maths Hub this year. We have also bought into the STEAM Hub.</p>	
9	Governors' Vision Statement	
9.1	This item will be put on the Agenda for the first meeting in the next academic year.	Action: Agenda item for the next meeting.
10	Head's Report	
10.1	<p>KS1 Data – Year 2 data not as good as in previous years due to the class having some complex children. Progress has been strong but not everyone has achieved the expected standard. There was a discussion about the KS1 results where Governors asked about reasons for the outcomes.</p> <p>What causes the dip? Boys, EHCP's, emerging special needs are all factors. There are specific checklists that the children must meet and if they don't meet them then they don't reach the expected standard. James H also advised that we have had OT in to assist with the children's handwriting.</p> <p>A Governor asked what is stopping the rest of the class from achieving expected standard? The Spelling Policy was changed to ensure that they achieve. The Year 3 teacher next year, Issie, will get support with closing the gap from Grant, Deputy Head Teacher.</p> <p>There was a discussion around whether there was a cultural reason why children did not achieve and whether or not there was limited writing in class/poor marking? James H said that neither of these were reasons for under achievement. The children may not have achieved expected but there has been strong progress from low starting points.</p> <p>A visitor asked if we know early on can we put things in place to assist</p>	

	<p>them with their achievement when they transition. James H said that when they transition their learning is based on child led play rather than a more structured learning so this would not work with them at all in the first instance.</p> <p>It was noted that Daniela and Karen had done a great job and special initiatives are being put in place for next year and there was a planning meeting tomorrow.</p> <p>KS2 Data – 86.2% reached expected standard in Reading 83% reached expected standard in Writing 83% reached expected standard in Maths 86.2% reached expected standard in Science.</p> <p>It was noted that non-attendance at school creates gaps in knowledge and therefore leads to children not achieving.</p> <p>10th July – Data is back!</p> <p>Staffing – We have a full complement of teaching staff and teaching assistants for September.</p> <p>Oasis – Contract has been signed and they start the work in September.</p> <p>Classrooms – painting of the classrooms /corridor will happen over the Summer.</p> <p>Summer Club – this has generated a healthy income so far.</p>	
11.	Committee Meeting Minutes	
11.1	<p>Father Peter asked if any members had any questions or comments about the Committee Meeting Minutes since the last Full Governing Body meeting.</p> <p><u>Resources</u> There was discussion about the Nursery Funding around charging for the places. Sarah advised that if we got 9/10 eligibility codes then this means that we get the same amount of funding as before which means we do not have to charge. Sarah advised that the forms needed to be filled in before the end of August or we will lose out on the Autumn Term funding. All parents needed to do going forward was reapply each term.</p> <p>James H informed the Governors that Sarah had done well chasing this last year but also confirmed that if we did not get enough eligibility codes for the funding then it would not be sustainable.</p> <p><u>Curriculum and Monitoring</u> No queries.</p> <p><u>Children, Families and Communities</u> A Governor mentioned that the Friends of KTS had commented that in hindsight the contribution to the Foxlease trip which was mentioned in these minutes would benefit all children eventually within the school.</p> <p>The Parent Survey on Behaviour Policy would happen in due course but a select group of parents would be selected to comment on the policy to give a broader prospective and more balanced view.</p>	
12.	A.O.B	

12.1	End of Year Party for Staff. Father Peter proposed a contribution from Governors and St Benets. A Governor asked where the money comes from for this and Sarah replied that it was from the commission earned on the school photographs. James H said thank you to the Governors as it means that everyone can come together and have a great time. James H also thanked Governors very much for the hard work that they put in behind the scenes and that their contribution to the school is valued.	
13.	Date of the next meeting	
	The date of the next Full Governing Body Meeting is 17 th October 2018.	
	The meeting then closed at 5.20pm.	

Signed.....Peter Anthony.....

Date.....20th November 2018......

**Father Peter Anthony,
Chair of Governors Kentish Town CofE Primary School
(St Benet & All Saints) Governing Body**