



**KENTISH TOWN CHURCH OF ENGLAND PRIMARY
SCHOOL**

**Excellent teaching, excellent effort, excellent progress:
every child, every lesson, every day**

CHARGING POLICY

A WORKING DOCUMENT FOR ALL OF US

**Written by:
Reviewed:
Next Review:**

**Resources Committee
November 2018
November 2019**

Charging Policy

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

2.1 When organising school trips, visits, clubs or activities which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, and there is no way to make up the shortfall, then we may cancel a trip or activity. If a trip goes ahead, it may include children whose parents have not paid any contribution. In keeping with our inclusive ethos, we do not treat these children differently from any others and no pupil will be left out of an activity because his or her parents/carers do not contribute.

2.2 If a parent wishes their child to take part in a school trip or activity, but is unable to make a voluntary contribution, we will use our discretion on a case by case basis and may allow the child to participate fully in the trip or activity. This usually means that the school pays additional costs in order to support the visit or activity. In such cases, the child's parents/carers will be expected to meet with the head teacher who will then make a decision in terms of how much the school could contribute. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

- Visits to museums.
- Sporting activities which require transport expenses or specialist coaching.
- Visits to the theatre.
- Other school events/trips e.g. musical, art.

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Children who are in receipt of free school meals are entitled to a reduced rate of payment.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We give parents information about additional music tuition at the start of each academic year. Children who are in receipt of free school meals may be eligible for a Bursary and this will be assessed on a case by case basis.

5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

6 Activities after/before school (Extended School Provision).

6.1 Throughout the year, the school also offers additional after and before school activities. This usually involves employing specialists who are able to deliver high quality activities to children across the school.

Such activities include:

- Football coaching, dodge ball and gymnastics
- Curriculum enrichment activities e.g choir and rock band

A charge may be made for these activities as they are optional extras.

7 Monitoring

This policy will be reviewed annually by the Resources Committee.