



**KENTISH TOWN CE PRIMARY SCHOOL (CAMDEN)
(St Benet & All Saints)**

**PUBLIC MINUTES
FULL MEETING OF THE BOARD
7th MARCH 2018 at 5.30 PM**

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Peter Anthony Chair	✓
LDBS (2)		Colin Reader, Vice Chair	✓
		Gillian Dale-Skey,	✓
PCC (2)		Jacqueline Ewers	✓
		James Farmer	✓
Deanery Synod (2)		Kieran Smith	X
		Rosie Partin	✓
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	X
	Teaching Staff (1)	Karen Trussler	✓
		Rachel Wrangham	X
Local Authority (LA) (1)		Kate Rowland	✓
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	✓
		Daniela Rader	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓
Visitor:		KellyAnne Wray	✓

	PART 1 – PUBLIC ITEMS	Actions/ Date
1	Opening Prayer	
1.1	Father Peter opened the meeting in prayer.	
2	Welcome and acceptance of AOB	

2.1	Father Peter welcomed everyone to the meeting.	
3	Apologies for absence	
3.1	Kieran Smith could not attend due to Parents Evening at his school, Rachel Wrangham was unwell and Fan Yeung will arrive around 6pm.	
4	Declaration of Interests	
4.1	None.	
5	Minutes of the previous minutes	
5.1	Father Peter asked those present if they approved the Minutes/Confidential Minutes of the last meeting as a true record of what was discussed. All Governors present indicated that they were happy to approve the minutes.	Action: The Minutes of the meeting were approved.
6	Actions and Matters Arising	
6.1	9.1 It was asked whether or not the opinions of the members of the committees had been sought on the Strategic Vision of the School. This had not happened yet and Chairs were prompted to seek the opinions of their members before the next meeting when this would be tabled again. Fan Yeung joined the meeting at 5.40pm	Actions: Chairs of Committee to discuss the Strategic Vision Document.
7	GDPR	
7.1	<p>Father Peter indicated that he had also been on some training regarding the GDPR recently.</p> <p>Gill presented her presentation "12 Steps to Compliance with GDPR" (slides attached). The purpose of the GDPR is to regulate data held electronically by us about a living person.</p> <p>It was advised that we contact the Friends and let them know that they need to check what their duties are under the GDPR for the use and storage of email addresses etc for the parents.</p> <p>We were advised that we would need to check where the servers are for each company that keeps our data to ensure that they are located in the UK.</p> <p>With regard to appointing a DPO (Date Protection Officer) we are waiting to see what each the LDBS and Camden LA are going to be charging before we decide which one we may use.</p> <p>Father Peter and Gill reported to governors that we are well on the road to getting where we need to be and there were no concerns. We just need to know what data we have and where it goes to be safety stored.</p>	<p>Action: Contact the PTA to advise them about the GDPR.</p> <p>Action: Compile a list of companies/ services that we use and find out where they hold our data and what happens to it after we no longer have a contract with them. Also complete the Privacy Statement and put it on the website.</p>

8	Ofsted	
8.1	<p>Father Peter said that we were ecstatically happy about the outcome that we have received in our recent inspection.</p> <p>Grant expressed the School's thanks to all Governors and to those Governors who were interviewed as part of the process. He said that we all felt that we had your support and the support of the parents during the inspection. A thank you was said to the Governing Body for the lovely party the staff had to celebrate.</p> <p>Recommendations and points to be actioned from the report will be addressed going forward.</p> <p>Father Peter reported to Governors of the unequivocal happiness that he has had portrayed to him from his parishioners and the neighbouring community of the school.</p>	
9	Finance and Budget	
9.1	Colin gave a brief update on the budget and the printout is attached. Governors did not have any questions on this.	
10	Governor Vacancies	
10.1	<p>Kate Rowland's term of office was coming to an end this year in October and wheels had been set in motion to find a successor. Father Peter reported that we would miss Kate a lot and thanked her for all her work on the Governing Body both in the past and for the next six months.</p> <p>Father Peter asked the other members of the Board whose terms of office end this year to have a think about things and let us know what they decide to do.</p>	
11	Questions regarding the Headteacher's Report	
11.1	<p>The Headteacher's Report is attached and a Governor asked what the PUMA/PIRA reading and maths assessments were? Daniela and Grant reported that these were the new standardised tests used to gain assessment data.</p> <p>Daniela's new appointment to a Deputy Head post at a school in Hackney was discussed and it was brought to Governors' attention that this was highly confidential at this time. Daniela was congratulated on her achievement and we wish her all the best for the future.</p> <p>Pupil Premium Review – Grant informed the GB that a review of Pupil Premium provision took place on Monday. This was a planned review in order to prepare for Ofsted. The review was conducted by Marion Hunter and was observed by Rachel Wrangham. The review was very successful and Marion is busy writing up her report on the outcomes of the review. The report will be shared with the GB in due course.</p> <p>Table Tennis Table – Wendy had managed to get a concrete table tennis table at a very good price from her contacts at the Variety Club. The children love playing table tennis and this would be around for a very long time.</p> <p>Grant reported that we had a bit of a bumpy ride with support staff recently but that we have now covered all positions and had a new TA starting soon.</p>	

12.	Committee Meeting Minutes	
12.1	Father Peter asked if any members had any questions or comments about the Committee Meeting Minutes since the last FGB. The only item that was mentioned was the Behaviour Policy. New legislation had come into effect and that we had started the process to update this Policy. GJ said that it would be a lengthy process and would take some time.	
13.	A.O.B	
13.1	Grant mentioned to Governors that next Thursday evening there was going to be a Bollywood Night in school if any Governors would like to attend.	
14.	Date of the next meeting	
	Wednesday 3 rd July at 4pm. This was also Governors Day in school.	
	The meeting then ended at 6.30pm.	

Father Peter thanked everyone for attending and closed the meeting at 6.30pm

Signed.....

Date.....

for *CPA*
COLIN READER VICE CHAIR

Father Peter Anthony,
Chair of Governors Kentish Town CofE Primary School
(St Benet & All Saints) Governing Body