



**KENTISH TOWN CE PRIMARY SCHOOL (CAMDEN)
(St Benet & All Saints)**

**PUBLIC MINUTES
FULL MEETING OF THE BOARD
29th NOVEMBER 2017 at 5.30 PM**

In attendance:

Governor Role		Name	Present
Foundation Governors (7):			
Ex Officio (1)		Father Peter Anthony Chair	✓
LDBS (2)		Colin Reader, Vice Chair	✓
		Gillian Dale-Skey,	X
PCC (2)		Jacqueline Ewers	✓
		James Farmer	X
Deanery Synod (2)		Kieran Smith	X
		Rosie Partin	✓
Non Foundation Governors (5)			
Staff (2):	Head Teacher (1)	James Humphries	✓
	Teaching Staff (1)	Karen Trussler	✓
Parent Elected		Rachel Wrangham	✓
		Fan Yeung	✓
Local Authority (LA) (1)		Kate Rowland	X
Associate Members (2)			
Deputy Head Teacher		Grant Jacobson	✓
Support staff member		Sarah Haag	✓
		Daniela Rader	✓
Others Present (1)			
Clerk:		Pamela Ansley	✓

PART 1 – PUBLIC ITEMS		Actions/ Date
1	Opening Prayer	
1.1	Father Peter opened in prayer.	
2	Welcome, Introductions and Acceptance of A.O.B.	

2.1	The Chair of the Curriculum and Monitoring Committee informed the Governors present that the SEN Policy had been updated and would need to be ratified by Governors.	
3	Apologies for Absence	
3.1	Apologies had been received from Gill Dale-Skey, Kieran Smith and Kate Rowland.	
4	Declaration of Interests	
4.1	None.	
5	Minutes of the Previous Meeting	
5.1	Apart from the duplication of a paragraph which Pam will delete the Governors agreed the previous meeting's minutes as a true record of the meeting.	Action: Pam to delete duplicate paragraph.
6	Matters Arising	
6.1	The only matter arising was Hawa's card. A card was present at the meeting and will be passed around for signature. Pam will then arrange for flowers and the card to be sent to Hawa.	Action: Pam to arrange flower and card to be sent to Hawa.
7	MyConcern Presentation	
7.1	<p>Grant then presented the MyConcern app to Governors. Grant heard about this when he attended a Challenge Partners Review in Blackpool. He reported that it was a great app and it had been trialled in June and has now been rolled out to all the teachers and everyone was now using it. It originated in Devon and was created by two members of the police force. It was on the desktop of all computers in the school and was accessible everywhere. Grant then showed Governors the home page and explained verbally how to log and update a concern. He explained that when a concern is logged a ping is sent to all the Designated Leads so that they know something has been logged. He explained that evidence can also be uploaded. He explained that no one was able to delete anything and there was also an audit function. Grant advised that patterns and chronologies were much easier to see. Teacher response to the app had been fantastic.</p> <p>A Governor raised a query about Data Protection. Can the parents see this log? Grant advised that under Data Protection they can. He also said that if something was logged a call would be made to the parents anyway so it would unlikely that there would be something on there that they do not know about. Apart from the parents who else gets access to this information? Grant advised that Ofsted, Secondary Schools and Social Workers can also gain access to this information. He also advised that if any concerns were logged it was likely that the parents would be called. Grant advised that there was a legal requirement to pass this on to the secondary schools as this is how some vulnerable children get let down as he has also known parents not to tell us the school where the children are going so that the CP records do not follow. He advised that this may change as part of the GDPR but that we would find out in due course.</p>	
8	Admissions Criteria 2019	

8.1	Governors needed to determine these. There were no changes or alterations for the last two years and they seemed to be working well. Communication with the church is excellent. They had initially been changed to address our intake of siblings a lot better and it now works very well. All Governors were happy to adopt this Criteria for the 2019 intake.	Action: Admissions Criteria was determined.
9	Strategic Vision for the School	
9.1	The Strategic Vision as drawn up by JH was attached. It is a culmination of the Governors thoughts on Ann Foster's session at the end of last term. James was keen to point out that this was Governor's Strategic Vision and that they should meet to discuss this in more detail. It was agreed that there would be no more discussion at this meeting but that Chairs would email their respective Committees to gather their views and bring them back to the next meeting. A Governor remarked that they were glad to see that Learning Enjoyment was featured in this document.	Action: Chairs to email Committee Members to get views and bring them back to FGB.
10	Finance Update (including Carillion)	
10.1	It was reported that we were waiting on the formal paperwork but what had been agreed was £10,000 for the use of the car park, hallway, hall, kitchen and toilets. The rest of the school will be closed off. It will be used from when we break up until the day before we come back and it will be thoroughly cleaned. We will also be renting the car park until June and this will generate income of between £7,500-8,000. They have also indicated that they are interested in some sort of community project within the school. The funds raised from this will be hopefully helping us to make the Oasis area in the playground accessible. Colin reported that all other finances were all rolling along as planned.	
11	Valuing all God's children – joint project with Stonewall	
11.1	James had bid for some funding and had been successful the day after the Equalities Act had published new guidelines around Homophobic/Transgender Bullying. So he has booked some training for staff and we now have training around this subject on 3 rd January which all Governors are invited to attend. It is mainly based on behaviour in the playground and teaching assistants but all are welcome.	
12.	Head's Report	
12.1	The Chair invited any questions regarding the Head's Report. The Chair commented on the lovely email received from a member of the public on the tube when Year 6 went on a trip. Attendance was discussed and Grant explained the difference between a LAM/PN. A Governor said that it was really good to see the attendance broken down into groups. JH reported that we were challenging non-attendance robustly and that as a result attendance at the moment was very good. A letter from Camden Learning regarding the Standards Meeting which was referred to in the Head's report was attached and this was full of admiration for our school. James reported that it was great to have Rachel there with him and Rachel reported to the meeting that there had been some challenging questions. Results were very good. Fan Yeung then joined the meeting.	

13.	Minutes of the Committees (including report back from Inspection Dashboard Training)	
13.1	<p>Rachel, Kieran and Rosie had all attended the Inspection Dashboard Training and felt that it was very targeted and focussed on our school. It showed them how to look at the data. There were no other questions.</p> <p>The Chair asked if there were any questions on the Resources, Curriculum and Monitoring and Children, School and Families Committee Meeting Minutes.</p> <p>On the Curriculum & Monitoring Committee only one point was raised and that was the SEN Policy (A.O.B).</p>	
14.	A.O.B.	
	As there were no major changes to the SEN policy and it was statutorily compliant the Chair asked all Governors if they were happy to adopt this policy. All agreed.	Action: The SEN Policy was therefore adopted.
	CONFIDENTIAL ITEMS	
	The meeting then ended at 18.35pm	

Father Peter thanked everyone for attending and closed the meeting at 6.35pm

Signed.....Peter Anthony.....

Date.....8/3/18.....

Father Peter Anthony,
Chair of Governors Kentish Town CofE Primary School
(St Benet & All Saints) Governing Body