

Friends of Kentish Town School AGM

2:30pm, Friday, 9th October 2015, Treehouse

9:15am, Thursday 15th October, Treehouse

Minutes

Friday 9th October 2015

Attendees parents

Christelle Chamouton

Katy Dent

Noemi Drew

Renata Farmer

Janet Fischgrund

Gavin Hood

Vicki Legrove

Charlene Lestrade

Anna Lovell

Hélène Sivilla

Eleanor Toohey

Rachael Wrangham

Attendees Staff

James Humphries

Apologies

Tina Allardyce

Mary Carson

Naomi Day

Kerry Fox

Jude Harris

Kathy Neal

Tammy Peters

FINANCE Katy on behalf of Tina

Accounts 2014-15

- Not agreed due to incomplete accounts, will be updated and presented at second AGM.

Gift Aid Reminder

- We are a registered charity and all donations can be gift aided, bringing in an extra 25% from HMRC if we follow Gift Aid procedure. Fundraisers should include a Gift Aid option where possible. Ask Gavin Hood (Treasurer) for details.

ROLES Noemi

- **New Chair** Katy stepping down, Eleanor and Noemi to co-chair for a year.
- **New Treasurer** Tina Allardyce stepping down, Gavin Hood to step up.
- **New Secretary** Noemi moving to Chair so there is a vacancy. Noemi to continue as Secretary until the role is filled.
- **Class Reps.** Christelle Chamouton to fill Oak Class vacancy. Noemi to email all reps with rep list and role profile.

Thursday 15th October

Attendees parents

Hannah Bargawi

Lisa Cheetham

Noemi Drew

Gavin Hood

Vanessa Hughes

Clémence Jacquinet

Charlene Lestrade

Hélène Sivilla

Eleanor Toohey

Rachael Wrangham

Kathy Neal

Attendees staff

Clare Fall

Sarah Haag

James Humphries

Grant Jacobson

Daniela Rader

Karen Trussler

ROLES Noemi

- **New Secretary** Vanessa Hubbard, grandmother to John in Oak and hugely experienced in all things business admin and PTA will be our new Secretary. Welcome and thank you!

FINANCE. Eleanor on behalf of Tina

2014-15 Accounts

- Accounts agreed. We currently have £15,000 available to spend, and £6,780 guaranteed income

Guaranteed income 2015-16

Panto contribution from parents	£1,180 approx
Chesterton's Summer Fair 2015	£1500
Chestertons	£2600
Individual parent contribution to Music Therapy 1	£500 (plus gift aid)
Individual parent contribution to Music Therapy 2	£1,000 (plus gift aid)
TOTAL	£6,780 approx

Funds already committed

New costumes (refund Tina personal payment made last year whilst bank key lost)	£720
Temp liquor licence (refund Tina personal payment made last year whilst bank key lost)	£21
Music therapy	£1,500
Mathletics and medals	£1,200
Paris Trip	£1,500
Nursery panto	£300
Class treats	(£200/class, down from £300) £1,600
Garden project	(exact costs TBC) £1,500
Pantomime 2015	£2,360
TOTAL	£8,901

Teacher funding requests

For more details on requests, please contact Eleanor / Noemi

- Approved

Improvements to Safari Playground (Kate/Daniela)	TBC £1,500
Maths author visit (£600 requested) (Clare)	£400
Golden time budget (Clare)	£500
Owl book buying trip, 1 book per child, name label in each (Julie)	£1,410
EY Traditional Tales support by the Cat's Grin Theatre (Daniela)	£350
Science Week (Daniela)	£1,000
1 iPad, but will not be able to fund further replacements (Matt)	£300
Forest School Training for 1 teacher, bigger role out if a success (Ann)	£275
RRSA funding to achieve Level 2 (Anna)	£500
House treats (Anna)	£200
Literacy Week Author (James)	£500
TOTAL	£7,435

- TBC

Ukuleles (Coren). Breakdown requested	£1,000
Further Paris Trip subsidy (James). Paris Tea to be held, Friends make up shortfall	£500
Further Music Therapy Subsidy (James) Individual parent contributions in the pipeline, Friends to make up the shortfall	£1,500

- Declined

Water bottle for each child (Ed)	£300
Agree getting children to drink water is an issue, but other solutions to be explored	
RRSA Playground Charter (Anna)	£500
Friends fund Level 2: school funds Playground Charter	

FUNDRAISERS AND EVENTS Eleanor

Fundraisers

Christmas Cards	October	Eleanor
Tea towels	October	Karen Trussler
Christmas Trees	November	Eleanor
Chesterton Boards	November/May	Janet
Easter Cake Sale	Thurs before Easter– 24 th March.	Noemi

Events

Christmas Fair	Wednesday 9 th December	Lead/Team TBC
Movie Night	Late January	Noemi
Spring Term Event	Thursday before half term - 11 th Feb?	Lead TBC
Bounce/Goal-a-thon	Easter TBC	ARB for music therapy?
Summer Fair	July TBC.	Katy Dent

Tea towels

- To include teachers' self-portraits as well as children's.
- Red on white TBC (to coordinate well with Charlene's kitchen!).

Christmas trees

- Available from December 1st until end of term.
- Uptake disappointing last year. Renewed efforts to advertise availability and incredible prices.

Chesterton's Boards

- Estate agent's boards 'advertise' the Xmas and Summer fairs for about three weeks, around the time of each Fair. Each fair raises around £1,300. A real fundraising no-brainer, but hard to make up the numbers.
- New signup system – you sign up once and then are signed up til you opt out.
- Class reps to be involved in recruiting.
- Unfortunately not possible for Friends to coordinate with housing associations as there isn't a single rule policy. Hopefully this isn't off-putting to those having to ask permission.

Christmas Fair

- Fair will go ahead, following many offers of support – Vanessa we have your number!
- First meeting to be held Friday 6th November after drop off in the Tree house

Spring Term Event

- Ceilidh? To ask Andy/Mary
- Pub quiz? Kathy Neal with Nick/Carlton to compere?
- Bingo?

REACHING PARENTS Noemi

With more parents working, it's getting harder to recruit. We need to be more accessible.

Meetings

- AGM must be at a good time for teachers and parents. 3:15 with a crèche is best.
- Other termly meetings after drop off or on a Friday afternoon – 45 minutes only.
- One drinks/social event per term?
- Welcome meetings for Acorn/Oak parents just before their assemblies.
- Major events will have their own dedicated meetings.
- Friends Drinks, Thursday November 12th. Venue TBC, likely The Abbey. All staff and parents invited!

Website

- We've agreed on a few simple elements to the website: minutes, financial info, fundraising agenda and key contacts will be updated once a year after the AGM.
- Big events will be reported in the main school newsfeed.

COMMITTEE ELECTION

It was agreed that the new Committee would be elected as follows

Co-Chair	Eleanor Toohey
Co-Chair	Noémi Drew
Treasurer	Gavin Hood
Secretary	Vanessa Hubbard

and that in consequence, the current Signatories would resign their positions and be replaced by the new Committee.

Signed _____ Date _____ Kerry Fox (Chair)

Signed _____ Date _____ Jude Harris (Treasurer)

Signed _____ Date _____ Mary Carson (Secretary)

Signed _____ Date _____ Eleanor Toohey (Chair)

Signed _____ Date _____ Gavin Hood (Treasurer)

Signed _____ Date _____ Vanessa Hubbard (Secretary)